Welcome to the 2019-2020 school year! The Governing Board of Trustees and staff of the Porterville Unified School District (PUSD) are committed to ensuring this year is an outstanding educational experience for your students. The Governing Board continues its support of efforts to expand the options of educational program offerings available to help meet the varied and individual needs of all of our students.

It is our commitment that high school graduation begins in kindergarten. To this end, the Governing Board has adopted a high school graduate profile that begins with:

**Our Vision:**
PUSD students will have the skills and knowledge to be prepared for college and career and to make a positive impact in a dynamic global society.

**Our Mission:**
PUSD will provide students a dynamic, engaging and effective educational experience that prepares them with the skills to be productive citizens in a global society.

The Governing Board, administration, faculty, and staff of Porterville Unified School District are actively engaged to ensure your students have a successful school experience. In addition to our outstanding educational curriculum, the District is committed to maintaining a wide variety of career technical education courses, nationally recognized fine art programs, as well as highly competitive athletic programs, which include numerous valley championships.

The District plans to continue exposing K-8 grade students to college and career awareness and enhancing their preparation in the fields of Science, Technology, Engineering, and Math (STEM). This focus will ensure students have the knowledge necessary to achieve success in high school.

All high school students have access to fourteen career-themed pathways with the most recent option, the Porterville Military Academy (PMA), successfully concluding its inaugural year and welcoming its first class of Sophomores for the next school year. We see the successes and challenges of pathway programs and the excitement of students who are enrolled in pathways. Pathways allow students to focus all of their coursework on a particular area of study, which is an area of their interest. Research indicates that students who complete high school in an academy or pathway program perform far better in higher education and in their career.

In this calendar and handbook, you will find information on a variety of topics. We recommend you keep it for reference during the school year. We, also, ask that you review the material and discuss it with your children. Should you have questions, please contact your school principal or the PUSD administration.

In PUSD, we are **Creating Opportunities: Changing Lives.**

Nate Nelson, Ed.D.
Superintendent
PUSD students will have the skills and knowledge to be prepared for college and career and to make a positive impact in a dynamic global society.

Este libro se puede obtener en español.
Por favor pregunte en la oficina de su escuela.

The Porterville Unified School District does not discriminate on the basis of actual or perceived ethnic group, religion, gender, color, race, ancestry, national origin including immigration status, physical or mental disability, sexual orientation or age, in any of its policies, procedures, or practices, in compliance with TITLE VI of the Civil Rights Act of 1964, (pertaining to race color, and national origin), Title IX of the Education Amendments of 1972 (pertaining to sex), section 504 of the Rehabilitation Act of 1973 (pertaining to handicap) and the Age Discrimination Act of 1975 (pertaining to age).

This nondiscrimination policy covers admission and access to, and treatment and employment in, the District’s programs and activities, including vocational education. Inquiries regarding the equal opportunity policies, the filing of grievance, to request a copy of the grievance procedures covering discrimination complaints, or discuss your child’s rights may be directed to: Director of Programs and Assessments, Section 504 Coordinator, Title IX Coordinator
Porterville Unified School District
Dear parents, staff and students,

In compliance with the Asbestos Hazard Emergency Response Act (AHERA) we are letting you know the following:

1. All our schools have been inspected by an EPA accredited inspector for the purpose of determining the presence and location of asbestos in our buildings.

2. This information was used to develop a strategy for dealing with the asbestos. This strategy is written up in the District’s Management Plan. This plan is available for your inspection at the respective school sites and in the office of the Director of Custodial Services, located at 534 N. "E" St., Porterville.

3. Much of the asbestos that was originally identified has now been removed. That which remains is monitored on a regular and ongoing basis to ensure that it remains in good condition and does not constitute a hazard to building occupants, service workers, etc. To this end, periodic surveillances are done at least every 6 months, and reinspections are done at least every 3 years.

4. From time to time we find it necessary to remove asbestos containing material (ACM) to make repairs, do remodels and so forth. When this happens all work is done by EPA certified workers who follow procedures designed to do the work in a manner safe for both the environment, the workers and building occupants.

For questions about any aspect of our asbestos program, please contact District Operations Facility 782-7073.
The Healthy Schools Act of 2000 requires all California school districts to notify parents and guardians of pesticides they apply during the year. We intend to use the following pesticides in your school this year:

### NAME OF PESTICIDE (ACTIVE INGREDIENT)

- **Admion Ant & Roach Gel, Insect Granule; Arilon (Indoxacarb)**
- **Alpine (Dinotefuran)**
- **Archer IGR (Pyridine)**
- **Avert DFB (Abamectin B-1)**
- **Bedlam; Bedlam Plus (3-Phenoxybenzyl, 2-Dimethyl, 3-Cyclopropenecarboxylic Acid; s, s, s, Imidacloprid)**
- **Bifen IT; Talstar E2/PFLP; Wisdom FC/TC (Bifenthrin)**
- **CB-80 insect; CB-80 Extra (Pyrethromes; Piperonyl Butoxide)**
- **Cynoff EC; Up-Cyde (Cypermethrin)**
- **Cy-Kick CS (Cyfluthrin)**
- **Cyonara 9.7; Cymic CS; Demand CS/E2, 221 (Lambda-cyhalothrin)**
- **DeltaDust; DeltaGard D/G, DForce HPX (Deltamethrin)**
- **Demon WP (Cypermethrin)**
- **Draget SFR/Tengard SFR (Permethrin)**
- **ExciteR; CB-80 Extra (Pyrethrins, Piperonylbutoxide-Technical)**
- **Exponent (Piperonylbutoxide)**
- **Gentrol IGR ((S)-Hydroprene)**
- **Kills Bed Bugs Plus (Pyrethrins, Piperonylbutoxide, Permethrin)**
- **Masterline Bifenthrin 7.9 (Bifenthrin)**
- **Maxforce Fly Spot Bait; Quantum; Premise Pro (Imidacloprid)**
- **Metaldehyde (Metaldehyde)**
- **Niban (Orthoboric Acid)**
- **NyGuard IGR (Pyriproxyfen)**
- **Onslaught ((S)-cyano (3-Phenoxyphenyl) methylation -S- chloro-alpha-(1-methylthyl) benzenecacetate)**
- **Optigard Gel/Flex (Thiamethoxam)**
- **Orthene (Acephate)**
- **Permethrin E-Pro; Permethrin SFR (Permethrin)**
- **Pectec, Precor IGR (Methoprene)**
- **Phantom (Chlorfenapyr)**
- **Pro Control (Pyrethrins, Cyfluthrin)**
- **Suspend SC/Polyzone (Deltamethrin)**
- **Tempo SC Ultra/Ultra WP (Beta-Cyfluthrin)**
- **Temp脊d SC (Imidacloprid, Beta-Cyfluthrin)**
- **Transport GHP/Mikron (Acetamiprid, (Hydramethylnon)**
- **Vendetta/Vendetta Plus (Abamectin B1/A, Pyriproxyfen)**
- **ULD BP100/300; 565 Plus XLO; Pyrethrin Fog; Purge III (Pyrethrins; Piperonylbutoxide, technical; n-OctylBicyclohepteneDicarboximide)**
- **Answer/Ditrax (Dichlorvos)**
- **ContracBlox/Pack (Bromadiolone)**
- **FastracBlox; Just One Bite; Top Gun Blop/Pacs (Bromethalin)**
- **Final Blop/Sof Soft Bait (Brodifacoum)**
- **Fumitoxin (Aluminum Phosphate)**
- **JT Eaton Bait Blocks (Dichlorvos)**
- **Liqua-Tox II (Sodium Salt of Diphacinone)**
- **Wilco Gopher Getter Type 2**
- **ZIP Rodent oat Bait Ag (Zinc Phosphate)**
- **ZIP Rodent Bait Ag (Zinc Phosphate)**
- **Zephyr (Allylaliphylalkoxyethylen Glycol Epoxyethanol)**
- **Honcho KE (Potassium salt of glycphosate)**
- **Reward (Diquat dibromide)**
- **Sedgehammer+ (Halosulfuron present as methyl ester)**

You can find more information regarding these pesticides and pesticide use reduction at the Department of Pesticide Regulation’s Web site at http://www.cdpr.ca.gov. If you have any questions, contact Operations Facility at (559) 782-7066.

### Request for individual Pesticide Application Notification - Grades K-12

**School Name:**

**I understand that, upon request, the school district is required to supply information about individual pesticide applications at least 72 hours before application, I would like to be notified before each pesticide application at this high school.**

**Please print legibly:**

- **Name of Student:**
- **Date:**
- **Grade:**
- **Name of Parent or Guardian:**
- **Signature of Parent/Guardian:**
- **Address:**
- **Day Phone: ( ) ___________________________ Evening Phone: ( ) _______________________
- **Return to School Secretary at your student’s school of attendance”**
PUSD INFORMATION SOURCES

- Attendance
- Grades
- Home Work
- Test Scores

www.portervilleschools.org
Information and contacts for district and school campuses

www.mypusd.org
Use the internet to instantly view your student's attendance, grades and test scores

PUSDcares
Report safety concerns. Look for the link on the home page of www.portervilleschools.org, email pusdcares@portervilleschools.org or call (559) 715-2273

Log on from any computer connected to the internet.

PUSD EMERGENCY PROTOCOL

1. The first priority is student safety.

2. Parents will receive an all-call message from the district or school office as soon as safely possible. Please contact your child's school office when you change your phone number. Message go to the phone number on record.

3. Please follow all directions from emergency personnel.
This booklet is provided to all parents to assist them, by providing them with communication covering their rights and responsibilities, as provided in the California Education Code Section 48980.

Please contact your child’s school for any questions.

PORTERVILLE UNIFIED SCHOOL DISTRICT

Bartlett Middle School
355 No. G Street
Porterville, CA 93257
782-7100

Bellevue Elementary School
197 W. Belleview
Porterville, CA 93257
782-7110

Butterfield Charter High School
900 W. Pioneer
Porterville, CA 93257
782-7057

Citrus High School
261 E. Mulberry
Porterville, CA 93257
782-7130

Granite Hills High School
1701 E. Putnam
Porterville, CA 93257
782-7075

Harmony Magnet Academy
19429 Road 228
Strathmore, CA 93267
568-0347

John J. Doyle Elementary School
1045 E. Orange
Porterville, CA 93257
782-7140

Los Robles Elementary School
500 E. Mulberry
Porterville, CA 93257
782-7011

Monache High School
960 No. Newcomb
Porterville, CA 93257
782-7150

Monte Vista Elementary School
701 W. Westfield
Porterville, CA 93257
782-7350

Olive Street Elementary School
255 W. Olive
Porterville, CA 93257
782-7190

Pioneer Middle School
225 E. College
Porterville, CA 93257
782-7200

Porterville Adult School
1414 W. Olive Ave
Porterville, CA 93257
782-7030

Porterville Military Academy
900 W. Pioneer
Porterville, CA 93257
782-7300

Porterville High School
465 W. Olive
Porterville, CA 93257
793-3400

Roche Avenue Elementary School
388 No. Roche
Porterville, CA 93257
782-7250

Santa Fe Elementary School
286 E. Orange Ave
Porterville, CA 93257
782-6614

Sequoia Middle School
1450 W. Castle St.
Porterville, CA 93257
788-0923

Strathmore High School
22568 Ave 196
Strathmore, CA 93267
568-1731

Vandalia Elementary School
271 E. College
Porterville, CA 93257
782-7260

Vine St. Community Day School
140 So. C Street
Porterville, CA 93257
782-6650

West Putnam Elementary School
1345 W. Putnam
Porterville, CA 93257
782-7280

Westfield Elementary School
1151 W. Pioneer
Porterville, CA 93257
782-7270

PUSD District Office
Superintendent 793-2455
Human Resources 793-2480
Business Services 793-2450
Accounts Payable 793-2425
Computer Services 793-2401
Instructional Services 793-2452
Accountability and Assessments 793-2440
Special Education 793-2473

Operations Facility
Custodial Services 782-7073
Maintenance Services 782-7066
Student Nutrition 782-7062
Transportation 782-7092
Dear Parents/Guardians,

We need your help to ensure adequate funding is available to support educational programs that directly benefit your child. Please complete the School Funding Data Collections Form. Under the new Local Control Funding Formula (LCFF), a portion of state funding will be determined based on the demographics of student population. On a per student basis for districts like Porterville, there is increased funding for large concentrations of low-income, English Language Learner, and foster student populations. Therefore, we are required to establish and confirm the number of students that represent these categories by having families complete one official School Funding Data Collections Form per household. See below for the sample form.

### 2019 - 2020 PORTERVILLE UNIFIED SCHOOL DISTRICT - School Funding Data Collection Form

This form helps ensure your child's school gets funding it deserves. Your child will continue to receive free meals at this school.

#### STEP 1 - STUDENT INFORMATION
Print the birth date, name, grade and school of EACH child who will attend school this year.

<table>
<thead>
<tr>
<th>School Name</th>
<th>Student's Birth Date</th>
<th>Student's First Name</th>
<th>Student's Last Name</th>
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<td>MM DD YYYY</td>
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</table>

#### STEP 2
Do any Household Members (including you) have a CalFresh, CalWORKS or FDPIR Case Number?

- If YES > Check the applicable program box, enter the case number, and then go to STEP 4 (Do not complete STEP 3)

- If NO > Complete STEP 3

Mark Which Benefit Received
- CALFRESH
- CALWORKS
- FDPIR

**CASE NUMBER:**

Write only one case number in this space.

#### STEP 3 - Count People Living in Home and Fill In Total MONTHLY Household Income.
If you decline to state, please go to STEP 4.

1. Count the number of people living in your home. Include children and adults.
2. Estimate the combined monthly income of all people living in your home.
3. Find the box below that matches the number of people living in your home. Fill in only one bubble.
4. Alternatively, write the number of people living in your home and total monthly household income below.

**Number of People Living in Home (adults and children):**

**Total Monthly Income:**

<table>
<thead>
<tr>
<th>People Living in Home</th>
<th>Total monthly income is</th>
</tr>
</thead>
<tbody>
<tr>
<td>2</td>
<td>$0 - $1,832</td>
</tr>
<tr>
<td>3</td>
<td>$0 - $2,311</td>
</tr>
<tr>
<td>4</td>
<td>$0 - $2,790</td>
</tr>
<tr>
<td>5</td>
<td>$0 - $3,269</td>
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<tr>
<td>6</td>
<td>$0 - $3,748</td>
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<td>7</td>
<td>$0 - $4,227</td>
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<td>8</td>
<td>$0 - $4,706</td>
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<tr>
<td>9</td>
<td>$0 - $5,184</td>
</tr>
<tr>
<td>10</td>
<td>$0 - $5,663</td>
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</tbody>
</table>

#### MARKING INSTRUCTIONS
- Make solid marks that fill the response completely.
- Erase cleanly any marks you wish to change.
- Make no stray marks on this form.

**CORRECT:**

**INCORRECT:**

#### STEP 4 - Contact information (Printed) and Adult Signature

I certify (promise) that the information provided on this form is true and that I included all income. I understand that the school may receive state and federal funds based on the information I provide and that the information could be subject to review.

**Street Address (if available):**

**Apt#:**

**City:**

**State:**

**Zip:**

**Daytime Telephone Number (Optional):**

**Signature of adult completing the form:**

**Today’s date:**

**BARCODE GOES HERE:**

**0000**
HIGH SCHOOL COMMENCEMENT CEREMONIES ATTENDANCE REQUIREMENTS - (BP 5127(A) / AR 5127)

In order to encourage high standards of student conduct and behavior, the principal may deny a student the privilege of participating in commencement ceremonies and/or activities in accordance with school rules. School rules shall ensure that prior to denial of the privilege(s), the student, and where practicable his/her parent/guardian, is made aware of the grounds for such denial and that the student is given an opportunity to respond to the proposed denial. If privilege(s) are to be denied, the student and parent/guardian shall receive written notice of the denied privilege and the means whereby he/she may appeal this decision.

To participate in commencement ceremonies, a four-year senior must have:
1. Maintained 90 percent attendance of the days enrolled in a district secondary school.
2. Attained the required number of high school units. Any senior who does not pass all of his/her courses required for graduation will not participate in the graduation ceremony.
3. Paid all bills or debts to the school district.
4. No more than one out-of-school suspension (any length of time) during the senior year.
5. No time on expulsion during the senior year.
6. No transfer to or from any alternative program (alternative programs are those which also grant diplomas of high school graduation or certificates of completion) during the second semester of the senior year.
7. Earned 60 units in the senior year. (If mid-term graduate, earned 30 units during Fall Semester).
8. Maintained enrollment in all classes in each semester attended during the senior year. (Unscheduled time while on campus.) Fifth year students are not required to enroll in seven classes.
9. Must not be on restriction (due to citizenship or attendance reasons) from school activities at the time of ceremony.

A student shall participate in the commencement ceremony and receive a diploma of high school graduation or certificate of completion from the school where he/she completes the requirements for the diploma or certificate.

Exceptions to the requirements are as follows:
1. Illness verified with a doctor’s note. If the illness is of a long-term nature, a doctor’s excuse must be renewed each quarter, or upon the school’s request. (A home teacher may be requested)
2. Quarantine under the direction of a county or city health officer (Education Code 48205) (cf. 5112.2 - Exclusions from Attendance)
3. Medical, dental, optometrical, or chiropractic appointment (Education Code 48205)
4. Attendance at funeral services for a member of the immediate family, which shall be limited to one day if the service is conducted in California or three days if the service is conducted out of state (Education Code 48205) Immediate family shall be defined as mother, father, grandmother, grandfather, spouse, son/son-in-law, daughter/daughter-in-law, brother, sister, or any relative living in the student's immediate household.
5. Jury duty in the manner provided by law
6. The illness or medical appointment during school hours of a child to whom the student is the custodial parent, including absences to care for a sick child for which the school staff should not require a note from a doctor (Education Code 48205) (cf. 5146 - Married/Pregnant/Parenting Students)
7. Upon advance written request by the parent/guardian and the approval of the principal or designee, justifiable personal reasons including, but not limited to:
   a. Appearance in court
   b. Attendance at a funeral service
   c. Observation of a holiday or ceremony of his/her religion
   d. Attendance at religious retreats not to exceed four hours per semester
   e. Attendance at an employment conference
   f. Attendance at an educational conference offered by a nonprofit organization on the legislative or judicial process
   8. Service as a member of a precinct board for an election pursuant to Elections Code 12302

Schools utilize an auto-dialing system to notify parents when a student has been marked absent by one or more teacher(s). When parents receive a phone call indicating that the student has been marked absent, with an absence code of an “A” one or more periods, they should question the student. If the student indicates that he/she was in class all day, then the parent should instruct him/her to report to the Attendance Office before school to verify which instructor reported him/her absent. He/She should then go to that teacher to clear the absence. Parents should contact school, or check ABI to verify absence was cleared. Parents do not receive a call for attendance code, including but not limited to, C, Z, I, R, V, or O.

Students and parents who have possible excessive absences are strongly encouraged to meet with their school counselor or administrator for specific information including possible make-up options.

MIDDLE SCHOOL PROMOTION REQUIREMENTS

No more than 1 F during 8th Grade School Year
If a student has failed more than one class, they can make up credit by attending additional tutoring or after-school classes. Please visit each campus for additional details about making up F grade (Study Island, Let’s Go Learn).

Good Behavior
If a student is EXPPELLED (including Suspended Expulsion) during 8th Grade School Year, (s)he is ineligible for Promotion and all other activities associated with Promotion.

Student must have and maintain good behavior on campus. Student cannot exceed more than 8 days suspension during 8th grade school year.

Any student suspended on the last two weeks of the school year will not be eligible for end of the year extra-curricular activities, including promotion ceremony.

Good Attendance
Student must attend school regularly (90% attendance) during 8th grade school year. Tardies will affect attendance. Five tardies is equivalent to 1 absence.

If a parent would like to petition for Promotion, they must contact the administration of the school their child attends.

SCHOOL ABSENCES - (ED. CODE 48260-48263.5)

Success in school is closely related to regular attendance. If there is a pattern of irregular attendance, school personnel will confer with student and parent. If absences continue, the provisions of the Education Code will be followed.
1. If truancies continue for more than three days, a home contact should be made.
2. After at least one more truancy, a letter can be sent which notifies the parent of the second classification of truancy.
3. If an additional truancy occurs, a conference (phone or in person) and a letter will classify the student as a habitual truant.
4. During this process, parents and students will be made aware of the consequences of ignoring truancy problems. Parent should also become aware of alternatives, which help resolve the attendance problem.
5. If absences continue, the school will refer the case to SARB Panel. (School Attendance Review Board.)

TRIENCY

Administrative Guidelines for Truancy Penalties: California Administrative Code, Title V, 300

First office contact:
Warning, parent notification or counseling. Notify School Attendance Review Board (SARB) if warranted.

Second office contact:
• Have a parent conference to determine the cause of the absence
• Conduct a home visit
• Hold an SST meeting
• Identify barriers
• Refer students/families to appropriate resources to address issues related to poor attendance
• Create an attendance contract
• Follow up with families to monitor progress

Third office contact:
Place on school probation, file with SARB, re-file with Probation Department for informal action.

Fourth office contact:
Parent conference, transfer to alternative high school program when appropriate at the high school level. Refer to proper legal authorities for further action.

NOTE: Office contact: any contact made with the parent by the principal, vice principal, attendance office, counseling office, or home liaison.

Regulations Regarding Absences for Religious Purposes 46014

Pupils, with the written consent of their parents or guardians may be excused from school in order to participate in religious exercises or to receive moral and religious instruction at their respective places of worship or at other suitable place or places away from school property designated by the religious group, church or denomination, which

ATTENDANCE AND CONDUCT
# 2019-2020 School Year Calendar

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## END OF QUARTER DATES

- **First Quarter:** October 4, 2019 - 41 Days
- **Second Quarter:** December 12, 2019 - 46 Days
- **Third Quarter:** March 13, 2020 - 47 Days
- **Fourth Quarter:** May 29, 2020 - 47 Days

| TOTAL STUDENT ATTENDANCE DAYS | 181 |
| TOTAL TEACHER WORK DAYS | 186 |
| TOTAL NEW TEACHER WORK DAYS | 187 |

## HOLIDAYS

- September 2: Labor Day
- November 11: Veterans' Day
- November 28 and 29: Thanksgiving Day
- December 16 through January 3: Christmas Holiday
- January 20: Martin Luther King Jr. Day
- February 14: Lincoln's Birthday - Observed
- February 17: Presidents' Day
- March 16 through 20: Spring Recess
- April 10 and 13: Easter Break
- May 25: Memorial Day

### SCHOOL CALENDAR

- **#** = New Teacher Work Day
- **=** = School in Session
- **E** = Early Release Day - Elementary (K-6)
  - Release time 1:45 p.m.
- **M** = Early Release Day - Middle School (7-8)
  - Release time 1:45 p.m.
- **A** = Early Release Day - All Grades (K-12)
  - Release time 1:45 p.m.
- **A** = Minimum Day - All Grades (K-12)
  - Release time 12:45 p.m.
- **H** = Minimum Day - High School (9-12)
  - Release time 12:45 p.m.
- **=** = Holiday
- **=** = Teacher Preparation Day
shall be in addition and supplementary to the instruction in manners and morals required elsewhere in this code. Such absence shall not be deemed absence in computing average daily attendance, if all the following conditions are complied with:

(a) The Governing Board of the district of attendance, in its discretion, shall first adopt a resolution permitting pupils to be absent from school for such exercises or instruction.
(b) The Governing Board shall adopt regulations governing the attendance of pupils at such exercises or instruction and reporting thereof.
(c) Each pupil so excused shall attend school at least the minimum school day for his grade for elementary schools, and as provided by the relevant provisions of the rules and regulations of the State Board of Education for secondary schools.
(d) No pupil shall be excused from school for such purpose on more than four (4) hours per semester. EC 48014

It is hereby declared to be the intent of the Legislature that this section shall be permissive only.

**ED CODE 46010.1 EXCUSED ABSENCES FOR STUDENTS OBTAINING CONFIDENTIAL MEDICAL SERVICES WITHOUT CONSENT OF THE PARENT OR GUARDIAN**

The governing board shall, each academic year, notify students in grades 7 to 12 inclusive, and the parents or guardians of all students enrolled in the district, that school administration may excuse any student from the school for the purpose of obtaining confidential medical services without the consent of the student’s parent or guardian.

**Pupil Absence for Justifiable Personal Reasons 48205.**

(a) A pupil shall be excused from school for justifiable personal reasons, including, but not limited to, an appearance in court, attendance at a funeral service, observance of a holiday or ceremony of his or her religious or cultural heritage, attendance at religious retreats, or attendance at an employment conference, when the pupil’s absence has been requested in writing by the parents or guardian and approved by the principal or a designee on a form provided by the governing board.

(b) A pupil absent from school under this section shall be allowed to complete all assignments and tests missed during the absence that can be reasonably provided, and upon satisfactory completion, shall be given full credit therefore. The teacher of any class from which a pupil is absent shall determine, pursuant to the regulations of the Governing Board of the school district, what assignments the pupil shall make up and in what period of time the pupil shall complete those assignments. The tests and assignments shall be reasonably equivalent to, but not necessarily identical to, the tests and assignments that the pupil missed during the absence.

(c) For purpose of this section, attendance at religious retreats shall not exceed four hours per semester.

**Compulsory Attendance Exceptions**

Ed Code 48227. Children may be exempted from compulsory full-time education in the schools of this district only under those specific circumstances, which are described in the Ed Code. It is the desire of the Governing Board that every person in this district who is subject to compulsory full-time education should attend the schools of the district if at all possible, and that no exemptions be made without verification of the facts in each case.

Ed. Code Section §48227 provides: Children over the age of 14 who are recommended by the principal of the school which they have been attending may, receive vocational training in their places of employment, and such employment shall be in lieu of the regular school courses.

**Home and Hospital Instruction**

A student with a temporary disability which makes school attendance impossible or inadvisable shall be entitled to receive individual instruction at home or in a hospital or other residential health facility, excluding state hospitals. (Education Code 48206.3)

Temporary disability means a physical, mental, or emotional disability incurred while a student is enrolled in regular day classes or an alternative education program, and after which the student can reasonably be expected to return to regular day classes or the alternative education program in which the student is enrolled. Temporary disability does not include a disability that would qualify a student for special education pursuant to Education Code 56026. (Education Code 48206.3)

At the beginning of the school year, the Superintendent or designee shall notify parents/guardians of district students regarding: (Education Code 48206.3, 48208, 48980)

1. The availability of individual instruction for any student with a temporary disability, including information regarding student eligibility for, and the duration of, individual instruction.
2. The rights and responsibilities of parents/guardians of any student with a temporary disability pursuant to Education Code 48207 and 48208

Parents/guardians shall notify the principal or designee when their child is temporarily disabled and needs individual instruction at home or in a hospital or other residential health facility.

**Determination of Student Eligibility**

Not later than five working days after receiving notification from a parent/guardian that a student has a temporary disability, the Superintendent or designee shall determine whether the student will be able to receive individual instruction at home or in a hospital or residential health facility. (Education Code 48208)

The Superintendent or designee may require verification through any reasonable means that the student is temporarily disabled and needs individual instruction.

**Provision of Individual Instruction**

Individual instruction at a student’s home or in a hospital or other residential health facility shall begin no later than five working days after the Superintendent or designee makes the determination that the student is eligible to receive individual instruction. (Education Code 48207.5, 48208)

The district shall be responsible for providing individual instruction to any temporarily disabled student who is in a hospital or other residential health facility located within district boundaries, whether or not the student is enrolled in the district. If the student is enrolled in another district, the Superintendent or designee may enter into an agreement to have the student’s district of residence provide the individual instruction. The Superintendent or designee may also enter into an agreement to provide individual instruction to a district student who is in a hospital or other residential health facility located within the boundaries of another district. (Education Code 48208)

Whenever the district provides individual instruction to a non-district student who is in a hospital or other residential health facility located within district boundaries, the Superintendent or designee shall, within five working days of the beginning of the individual instruction, provide written notification to the student’s district of residence that, effective on the date on which individual instruction began, by district of residence may not count the student for purposes of computing that district’s average daily attendance. (Education Code 48208)

A student receiving individual instruction in a hospital or residential health facility for a partial week shall be entitled to attend school or receive individual instruction at home on days in which the student is not receiving individual instruction in the hospital or other residential health facility, if the student is well enough to do so. (Education Code 48207.3)

Home or hospital instruction shall be provided only by teachers with valid California teaching credentials who consent to the assignment. (Education Code 44865)

Insofar as possible, the teacher providing home or hospital instruction shall consult with the student’s current classroom teacher(s) so as to provide a continuity of instruction that enables the student to stay abreast with the regular school program.

The district’s attendance supervisor shall ensure that the absences of any temporarily disabled student receiving individual instruction at home or in a hospital or other residential health facility are excused until the student is able to return to the regular school program. (Education Code 48240)

**Return to School**

A student receiving individual instruction who is well enough to return to school shall be allowed to return to the school that the student attended immediately before receiving individual instruction, if the return occurs during the school year in which the individual instruction was initiated. (Education Code 48207.3)

Pregnant/Parenting Students – BPS146 (Ed. Code §§ 221.51, 46015)

The Governing Board recognizes that responsibilities related to marriage, pregnancy, or parenting and related responsibilities may disrupt a student’s education and increase the chance of a student dropping out of school. The Board therefore desires to support married, pregnant, and parenting students to continue their education, attain strong academic and parenting skills, and promote the healthy development of their children.

The district shall not exclude or deny any student from any educational program or activity, including any class or extracurricular activity, solely on the basis of the student’s pregnancy, childbirth, false pregnancy, termination of pregnancy, or related recovery. In addition, the district shall not adopt any rule concerning a student’s actual or potential parental, family, or marital status that treats students differently on the basis of sex. (Education Code 221.51, 230; 5 CCR 4950; 34 CFR 106.40)

The Superintendent or designee shall annually notify parents/guardians at the beginning of the school year of the rights and options available to pregnant and parenting students under the law. In addition, pregnant and parenting students shall be notified of the rights and options available to them under the law through annual school year welcome packets and through independent study packets. (Education Code 222.5, 48980)

For school-related purposes, a student under the age of 18 years who enters into a valid marriage shall have all the rights and privileges of students who are 18 years old, even if the marriage has been dissolved. (Family Code 7002)

**Education and Support Services for Pregnant and Parenting Students**

Pregnant and parenting students shall retain the right to participate in the regular education program or an alternative education program.
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**August 2019**

**Back-to-school immunizations**

1133 W. POPLAR AVE., PORTERVILLE

Inmunizaciones para regreso a la escuela

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**Family HealthCare Network**

a california health center

The classroom setting shall be the preferred instructional strategy unless an alternative is necessary to meet the needs of the student or the student's child.

Any alternative education program, or activity, or course that is offered separately to pregnant or parenting students, including any class or extracurricular activity, shall be equal to that offered to other district students. A student's participation in such programs shall be voluntary. (Education Code 221.51; 5 CCR 4950)

If required for students with any other temporary disabling condition, the Superintendent or designee may require a student, based on pregnancy, childbirth, false pregnancy, termination of pregnancy, or related recovery, to obtain certification from a physician or nurse practitioner indicating that the student is physically and emotionally able to continue participation in the regular education program or activity. (Education Code 221.51; 5 CCR 4950; 34 CFR 106.40) As appropriate, teachers, administrators, and/or other personnel who work with pregnant and parenting students shall receive related professional development.

Absences

Pregnant or parenting students may be excused for absences for medical appointments and other purposes specified in BP/AR 5113 - Absences and Excuses. A student shall be excused for absences to care for a sick child for whom the student is the custodial parent. A note from a physician shall not be required for such an absences. (Education Code 48205)

Parental Leave

A pregnant or parenting student shall be entitled to eight weeks of parental leave in order to protect the health of the student who gives or expects to give birth and the infant, and to allow the pregnant or parenting student to care for and bond with the infant. Such leave may be taken before the birth of the student's infant if there is a medical necessity and after childbirth during the school year in which the birth takes place, inclusive of any mandatory summer instruction. The Superintendent or designee may grant parental leave beyond eight weeks if deemed medically necessary by the student's physician. (Education Code 46015; 34 CFR 106.40)

The student, if age 18 years or older, or the student's parent/guardian shall notify the school of the student's intent to take parental leave. No student shall be required to take all or part of the parental leave. (Education Code 46015)

When a student takes parental leave, the attendance supervisor shall ensure that absences from the regular school program are excused until the student is able to return to the regular school program or an alternative education program. The student shall not be required to complete academic work or other school requirements during the period of the parental leave. (Education Code 46015)

Following the leave, a pregnant or parenting student may elect to return to the school and the course of study in which the student was enrolled before taking parental leave or to an alternative education option provided by the district. Upon return to school, a pregnant or parenting student shall have opportunities to make up work missed during the leave, including, but not limited to, makeup work plans and reenrollment in courses. (Education Code 46015)

When necessary to complete high school graduation requirements, the student may remain enrolled in school for a fifth year of instruction, unless the Superintendent or designee makes a finding that the student is reasonably able to complete district graduation requirements in time to graduate by the end of the fourth year of high school. (Education Code 46015)

Accommodations

When necessary, the district shall provide accommodations to enable a pregnant or parenting students to access the educational program. A pregnant student shall have access to any services available to other students with temporary disabilities or medical conditions. (34 CFR 106.40)

The school shall provide reasonable accommodations to any lactating student to express breast milk, breastfeed an infant child, or address other needs related to breastfeeding. A student shall not incur an academic penalty for using any of these reasonable accommodations, and shall be provided the opportunity to make up any work missed due to such use. Reasonable accommodations include, but are not limited to: (Education Code 222)

1. Access to a private and secure room, other than a restroom, to express breast milk or breastfeed an infant child
2. Permission to bring onto a school campus a breast pump and any other equipment used to express breast milk
3. Access to a power source for a breast pump or any other equipment used to express breast milk
4. Access to a place to store expressed breast milk safely
5. A reasonable amount of time to accommodate the student’s need to express breast milk or breastfeed an infant child

Complaints

Any complaint alleging discrimination on the basis of pregnancy or marital or parental status, district noncompliance with the requirements of Education Code 46015, or district noncompliance with the requirements to provide reasonable accommodations for lactating students shall be addressed through the district's uniform complaint procedures in accordance with 5 CCR 4600-4670 and BP/AR 1312.3 - Uniform Complaint Procedures. A complainant who is not satisfied with the district's decision may appeal the decision to the California Department of Education (CDE). If the district or CDE finds merit in an appeal, the district shall provide a remedy to the affected student. (Education Code 222, 46015; 5 CCR 4600-4670)

Program Evaluation

The Superintendent or designee shall periodically report to the Board regarding the effectiveness of district strategies to support married, pregnant, and parenting students, which may include data on student participation in district programs and services, academic achievement, school attendance, graduation rate, and/or student feedback on district programs and services.

Summary of School Attendance Alternatives in California (ED CODE 48980)

California Law requires school boards to inform each student's parent/guardian at the beginning of the school year of the various ways in which they may choose schools for their children other than the ones assigned by school districts.

Exemptions and Waivers of Graduation Requirements

A foster youth, homeless student, former juvenile court school student, child of a military family, migrant student, or newly arrived immigrant student participating in a newcomer program who transfers into the district any time after completing the second year of high school shall be required to complete all graduation requirements specified in Education Code 51225.3 but shall be exempt from any additional district-adopted graduation requirements, unless the Superintendent or designee makes a finding that the student is reasonably able to complete the requirements in time to graduate by the end of the fourth year of high school. Within 30 days of the transfer, any such student shall be notified of the availability of the exemption and whether the student qualifies for it. (Education Code 51225.1)

Intra-District Transfer Students

Students who reside within the district boundaries may apply for enrollment in any district school. The Superintendent or designee shall determine the enrollment capacity of each district school and establish a random unbiased selection process for the admission of the students who reside outside of a particular school's attendance boundary area.

Parents should contact the athletic director for clarification of athletic eligibility requirements prior to making decisions regarding transfers.

Inter-District Transfer Students

Parent/guardian has the option of choosing a school outside the district in which they live. Parents who wish to investigate this alternative begin by inquiring with the proposed receiving district. If the receiving district entertains such a transfer, appropriate requests will be prepared for consideration by Porterville Unified Schools. Such requests are processed at the District Office. Any parents/guardians who are interested in securing more information about these options, district’s policies or procedures, and timelines for applying transfers should contact the school district office.

Parents Residency

Senate Bill (SB) 257 allows students to meet residency requirements when both of the following requirements are met: The student's parent or guardian has departed California against his or her will and the student can provide official documentation evidencing the departure; and the student moved outside of California as a result of his or her parent leaving the state against his or her will, and the student lived in California immediately before moving outside the state. The
We provide comprehensive care for most vascular conditions.

- **Peripheral artery disease (PAD):** Blockages in the arteries of the legs that lead to leg pain and foot ulcers.
- **Varicose veins:** From cosmetic spider veins to painful, ulcerated varicosities of the legs.
- **Carotid artery disease:** Blockages in the arteries of the neck that may cause a stroke.
- **Abdominal aortic aneurysms (AAA):** Surgical and endovascular treatment of the aneurysm to prevent continued growth and rupture, which may be catastrophic and life-threatening.
- **Dialysis access care:** For patients with end-stage renal disease (ESRD).
- **Angiogram:** A series of X-rays taken of the arteries after an injection of contrast dye, making the blood vessels visible.
- **Ultrasound:** To examine the arteries and veins of the legs. We also perform ultrasounds for patients with carotid artery disease, aortic aneurysms, and patients on dialysis.

South Valley Vascular’s team of surgeons have a combined experience of more than 50 years. We are experts at diagnosing and treating your vascular conditions.
Definitions and Procedures for Correction

A student is tardy if he is not in the classroom when the tardy bell rings. Teachers are to initiate, communicate and enforce tardy policies. When the teacher determines that the student’s tardiness has become a problem, the following steps should be taken:

A. Correction in class by the teacher
1. Remind the student of the tardy policy and the necessity of his/her being in class on time, evaluate his/her reasons for being tardy and offer solutions to the problem.
2. If the problem continues, talk to the student after class and discuss possible consequences which can consist of the following:
   • (a) extra assignments or make-up time to make up for lost time in class (detention).
   • (b) request a parent conference
   • (c) refer to counselor (where available)
   • (d) refer to vice principal or principal
   • (e) any combination of the above

B. Referral to the principal (elementary level) or the dean (middle school level).
1. If the above method has not brought about the desired changes, give the principal or counselor an opportunity to negotiate a behavior change in the student. In many cases, chronic t tardies are symptomatic indicators of deeper problems.
2. The principal or counselor will contact the parent by phone or letter and seek the assistance of parents. The school representative can use the following to correct the problem:
   • (a) negotiate a behavior change involving the student, teacher, counselor and/or principal
   • (b) arrange a parent conference
   • (c) detention or Saturday School
   • (d) refer the student to the school psychologist
   • (e) refer the student to the vice principal (where applicable)
   • (f) any combination of the above

C. Referral to the principal or vice principal
1. If the teacher and counselor have exhausted all means of correcting the problem, refer the student to the vice principal or the principal.
2. If teacher, counselor, parent and student, the vice principal and/or principal (where appropriate) can use the following to correct the problem:
   • (a) letter to parent reviewing the tardy policy, steps that have been taken by the teacher and counselor and future steps that can be taken
   • (b) arrange make up time or make up work with the teacher, if the teacher requests it.
   • (c) Saturday School
   • (d) SARB referral
   • (e) any combination of the above

Conduct BP5131

The Board of Trustees believes that all students have the right to be educated in a positive learning environment free from disruptions. On school grounds and at school activities, students shall be expected to exhibit appropriate conduct that does not infringe upon the rights of others or interfere with the school program.

Behavior is considered appropriate when students are diligent in study, careful with school property, and courteous and respectful towards their teachers, other staff, students and volunteers.

Prohibited student conduct includes but is not limited to:
1. Behavior that endangers staff and/or students.
2. Behavior that disrupts the orderly classroom or school environment.
3. Harassment of students or staff, including bullying, intimidation, hazing or any other verbal, written or physical conduct that causes or threatens to cause bodily harm or emotional suffering.
4. Damage to or theft of property belonging to the district, staff or students.
5. Possession of cellular phones and other electronic signaling devices
   a. Grades K-8 Students may possess or use electronic signaling devices, including, but not limited to pagers, beepers and cellular/digital telephones, provided that such devices do not disrupt the educational program or school activity. Electronic signaling devices shall be turned off during the school day and at any other time directed by district employee. If disruption occurs, the employee shall direct the student to turn off the device and/or confiscate the device until the end of the class period, school day or activity.

   Students bringing cellular phones, electronic signaling devices, or other electronic equipment to school do so at their own risk. Theft, damage or loss of cellular phones, electronic signaling devices, or any other electronic equipment will not be investigated by school officials.

   No student shall be prohibited from possessing or using an electronic signaling device that is determined by a licensed physician or surgeon to be essential for the student’s health and the use of which is limited to health related purposes (Ed Code 48901.5).

b. Grades 9-12 Students may possess or use electronic signaling devices, including, but not limited to pagers, beepers and cellular/digital telephones, provided that such devices do not disrupt the educational program or school activity. Electronic signaling devices shall be turned off during instructional time and at any other time directed by a district employee.

   Students bringing cellular phones, electronic signaling devices, or other electronic equipment to school do so at their own risk. Theft, damage or loss of cellular phones, electronic signaling devices, or any other electronic equipment will not be investigated by school officials.

   No student shall be prohibited from possessing or using an electronic signaling device that is determined by a licensed physician or surgeon to be essential for the student’s health and the use of which is limited to health related purposes (Ed Code 48901.5).

6. Possession or use of laser pointers, except when used for an instructional or other school-related purpose (Penal Code 417.27).

7. Profane, vulgar or abusive language.
8. Plagiarism or dishonesty in school work or on tests.
9. Inappropriate dress.
10. Tardiness and unexcused absence from school.
11. Failure to remain on school premises in accordance with school rules.

Students and parents/guardians shall be notified of district and school rules related to conduct and receive regular instruction regarding these rules. In addition, parents/guardians and students may be provided information about early warning signs or harassing/intimidating behaviors, as well as prevention and intervention strategies.

Students who violate district or school rules and regulations may be subject to discipline, including, but not limited to, suspension, expulsion or transfer to alternative program in accordance with Board
## October 2019

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**Legends:**
- **E** = School in Session
- **A** = Holiday
- **M** = Professional Development Day, No Student Attendance
- **H** = Minimum Day (7-8)
- **A** = Minimum Day (9-12)
- **#** = Teacher Prep Day
- **E** = Minimum Day (K-6)
- **A** = Minimum Day (K-12)
- **A*** = New Teacher Work Day
- **H** = Minimum Day (k-12)
- **A** = Minimum Day (k-6)
- **E** = Minimum Day (K-12)
- **A** = New Teacher Work Day

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**Lunch Menu:**

**Deli Delicious**

We've Got It Covered

Porterville 12 S. Main St - 93257
559.783.8857
policy and administrative regulation. In addition, when the conduct involves intimidation, harassment or other endangerment of a student or employee, the Superintendent or designee shall provide appropriate assistance as necessary for the victim and the offender or make appropriate referrals for such assistance.

**SUSPENSION AND EXPULSION**

Reasons for suspension under Ed Code 48900

- a. Physical injury to another person-actual or threatened. (serious injury)
  1. Caused, attempted to cause, or threatened to cause physical injury to another person; or
  2. Willfully used force or violence upon the person of another, except in self-defense.
- b. Possession, use, sale, or furnishing of weapons, explosives or other dangerous objects.
- c. Possession, use, sale, or furnishing of drugs, alcohol, or being under the influence of these substances.
- d. Negotiations to sell or deliver a substance that is represented as drug, alcohol or intoxicant.
- e. Commission or attempt of robbery or extortion.
- f. Damage to school or private property.
- g. Stolen school or private property.
- h. Possession or use of tobacco.
- i. Commission of obscene acts or engagement in habitual profanity or vulgarity.
- j. Offered, arranged, or negotiated to sell drug paraphernalia.
- k. Disruption of school activities or defiance of school authorities.
- l. Knowingly received stolen property.
- m. Possessed an imitation firearm.
- n. Committed or attempted to commit a sexual assault or a sexual battery.
- o. Harassed, threatened, or intimidated a pupil who is a witness.
- p. Unlawfully offered, arranged to sell, negotiated to sell, or sold the prescription drug Soma.
- q. Engaged in, or attempted to engage in hazing.
- r. Engaged in an act of bullying, including but not limited to, bullying committed by means of an electronic act, directed specifically toward a pupil or school personnel.

**Committed Sexual Harassment Ed Code 48900.2**

(Grades 4-12 ONLY)

Threatened, attempted, caused or participated in an act of hate violence. (Ed Code 48900.3)

Severe or pervasive harassment or intimidation. (Ed Code 48900.4)

Terrorist threats against school officials and/or school property. (Ed Code 48900.7)

State law (Ed Code 48915 c) mandates expulsions for

- (1) Committing an obscene act.
- (2) Engaging in habitual profanity or vulgarity.
- (3) Disrupting school activities.
- (4) Willfully defying the valid authority of teachers, administrators, school officials, or other school personnel engaged in the performance of their duties.

**EXTRA-CURRICULAR AND CO-CURRICULAR ACTIVITIES**

Progress Toward Graduation Requirement

All students who participate in co-curricular or extra-curricular must maintain a grade point average of 2.0 in the preceding grading period and minimum progress toward high school graduation.

The following number of accumulated units toward high school graduation will be the standard of minimum progress toward graduation for all students in grades 9-12.

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*Sophomore years is 3rd and 4th semesters of enrollment, junior year is 5th and 6th semesters of enrollment, and senior year is 7th and 8th semesters of enrollment.

A student in grades 10-12 who does not accumulate the required number of units toward high school graduation may be placed on probation for the current semester. The student and parent must develop a plan with the assistance of the counselor that will enable the student to achieve the necessary number of units (0 period, 8th period, concurrent adult school class, etc.) and sign a contract to complete the needed units. A student that does not achieve the necessary number of units by the end of the probationary semester shall not be allowed to participate in extra-curricular and co-curricular activities in the following semester. (AR6145)

**Citizenship/Attitude**

Students are expected to display satisfactory citizenship in the classroom, on the campus, and as a participant in extra-curricular activities. Unsatisfactory behavior will be determined by the site administration.

**Attendance**

Students shall be in attendance all periods of the day of the event/practice (or in attendance the day prior on a weekend event/practice) unless excused by the principal of his/her school in advance or be ineligible for the first event following administrative contact.

**DRESS AND GROOMING- (BP 5132)**

School is the place where the best possible educational environment must be created and maintained. Appropriate dress and grooming are necessary in order to maintain order, provide safe school environment, and promote discipline. The Board of Trustees encourages students to dress appropriately for school. The Board believes that students should be neatly and cleanly dressed. Dress or grooming that draws undue attention or detracts from the educational process is unacceptable.

Students and parents/guardians shall be informed about dress and grooming standards at the beginning of the school year and whenever these standards are revised. A student who violates these standards shall be subject to appropriate disciplinary action.

**Gang-Related Apparel**

The principal, staff, and parents/guardians at a school may establish a reasonable dress code that prohibits students from wearing gang-related apparel when there is evidence of a gang presence that disrupts or threatens to disrupt the school's activities. Such a proposed dress code shall be presented to the Board, which shall approve the plan...
November 2019

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We provide comprehensive care for most vascular conditions.
- **Peripheral artery disease (PAD):** blockages in the arteries of the legs, that lead to leg pain and foot ulcers.
- **Varicose veins:** from cosmetic spider veins to painful, ulcerated varicosities of the legs.
- **Carotid artery disease:** blockages in the arteries of the neck, that may cause a stroke.
- **Abdominal aortic aneurysms (AAA):** Surgical and endovascular treatment of the aneurysm to prevent continued growth and rupture, which may be catastrophic and life-threatening.
- **Dialysis access care:** for patients with end stage renal disease (ESRD).
- **Angiogram:** a series of X-rays taken of the arteries after an injection of contrast dye, making the blood vessels visible.
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upon determining that it is necessary to protect the health and safety of the school environment. The dress code policy may be included in the school's comprehensive safety plan. (Education Code 35183)

Because gang-related symbols are constantly changing, definitions of gang-related apparel shall be reviewed at least once each semester and updated whenever related information is received. As necessary, the school shall collaborate with law enforcement agencies to update definitions of gang-related apparel.

Uniforms

The Board may approve a school-initiated dress code requiring students at the school to wear a school uniform whenever the Board determines that such a dress code will promote student achievement, a positive school climate, and/or student safety.

The Board may approve such dress codes when it determines they are necessary for the health and safety of students.

The Superintendent or designee shall establish procedures whereby parents/guardians may choose to have their children exempted from an adopted school uniform policy. Students shall not be penalized academically, otherwise discriminated against or denied attendance to school if their parents/guardians so decide.

The Superintendent or designee shall ensure that resources are identified to assist economically disadvantaged students in obtaining uniforms. (Education Code 35183)

Dress and Grooming- (AR 5132a)

The district believes that all students should wear clothing to school that fits well, is clean and neat, reflects pride in oneself, is conducive to the learning process and demonstrates respect for school. It is the mission of the school district to not only provide academic education but also to provide education in morals, manners, dress and grooming because these are elements of good citizenship. Research has shown that students' dress and appearance affect student attitudes and conduct. These guidelines are intended to define "appropriate student attire" and personal grooming. Their purpose is to prevent disruption of the classroom atmosphere, enhance classroom decorum, and eliminate disturbances among other students so as not to interfere with the educational process. It is also intended to help protect the health and welfare of individual students.

(AR 5131) The dress code shall be modified as appropriate to accommodate a student's religious or cultural observance, health condition, or other circumstance deemed necessary by the principal or designee. In addition, the principal or designee may impose dress requirements to accommodate the needs of special school activities, physical education classes, athletic activities, and other extracurricular and co-curricular activities.

1. Students must dress safely. For example, shoes must be worn at all times at school or during school activities.
2. Students must dress appropriately for educational activities in which they will participate so as not to endanger their health, safety, or welfare.
3. Clothing, tattoos, and jewelry shall be free of writing, pictures, or any other insignias that are crude, vulgar, profane, obscene, libelous, or sexually suggestive. Clothing or jewelry that advocates racial, ethnic, or religious prejudice, or other unlawful acts, or the use of tobacco, drugs, or alcohol is prohibited.
4. Dark glasses shall not be worn in classrooms or offices unless a documented, health-related problem exists.
5. Clothes shall be clean so as not to promote unhealthy or unsanitary conditions.
6. Undergarments shall be covered at all times.
7. There shall be no bare midriffs; tube tops, halter tops, etc., shall not be permitted. Blouses or shirts shall have a minimum 1 inch wide strap over both shoulders and be long enough to cover the midriff area at all times.
8. Hats or other head coverings, by nature of their color, arrangement, trademark or any other attribute, may denote membership in gangs or advocate racial, ethnic, or religious prejudice, drug use, violence, intimidation or disruptive behavior. Because of this, hat restrictions are as follows:

At All 9-12 Comprehensive High School Campuses:

Students shall be allowed to wear sun-protective clothing, including but not limited to hats, for outdoor use during the school day. (Education Code 35183.5)

(cf. 5141.7 - Sun Safety)

Students are permitted to wear school sanctioned hats/head coverings only. All 9-12 students are required to adhere to the following guidelines when wearing hats or head coverings on campus:

a. Hats and head coverings may only be worn outside of school buildings.

b. Hats worn inside school buildings, including classrooms, will be considered a violation of the dress code.

c. Site approved school hats sold by the student store, furnished by a school athletic team or otherwise approved by site administration are permitted. School approved hats/head coverings shall not be altered.

d. Students may not wear any other hats/head coverings that are not site approved. Any student that need assistance in acquiring an approved hat/head coverings for medical, religious or other special circumstances must see an administrator for approval.

At K-8 Campuses and Alternative Education Sites:

Students shall be allowed to wear sun-protective clothing, including but not limited to hats, for outdoor use during the school day. (Education Code 35183.5)

(cf. 5141.7 - Sun Safety)

a. Hats and caps shall not be worn or displayed unless a documented, health-related problem exists.

b. Hats may be worn outside only and solely for the purpose of sun protection. Hats made of pliable canvas material with a 3-5 inch brim around the entire circumference of the hat. They may not sport an insignia, other than the school insignia.

c. During inclement weather, the following head coverings may be allowed, with the principal's permission, only when the student is outside: Hoods on sweatshirts or jackets.

For All Campuses:

a. Hats may never be worn indoors or on buses, vans, etc., during the normal school day and must be stored when not being worn.

b. Bandannas, hairnets or other head coverings shall not be permitted.

9. Clothing shall be fitted and worn as its design was traditionally intended.

a. Pants, shorts, skirts and overalls shall be worn with the waistline around the wearer's waist. "Waist" is defined as the area at or above the top of the hips.

b. Pants, shorts and overalls shall be considered too baggy when the two pant-side seams of an individual pant leg are brought to the front of the mid-thigh and the side seams touch.

c. Overall straps shall be fastened.

10. Earrings and other body piercing items shall be worn in ears only.

11. Hair shall be clean and neatly groomed. Haircuts or hairstyles that draw undue attention to the wearer or detracts from the educational process shall not be acceptable.

12. Attire that may be used as a weapon shall not be worn (e.g., steel-toed boots, chains, items with spikes or studs, etc.).

13. Students shall not display any material or paraphernalia, which invokes a disruption of the school process or creates a clear and present danger of either the commission of unlawful acts on school premises or the violation of District or school-site policies or rules.

14. Gang-related apparel or paraphernalia, including symbols, emblems, insignia, or other gang identifiers, shall not be worn or displayed. This rule prohibits the presence of any apparel, jewelry, accessory, notebook, or manner of grooming which, by virtue of its color, arrangement, trademark, or other attribute, denotes membership in or affiliation with gangs. In case of doubt as to whether an item is gang-related, the principal or designee shall consult with local law enforcement or other school personnel with expertise in gang activity. Such items shall be confiscated and turned over to local law enforcement agencies for appropriate action. Confiscated items shall not be returned to the student. Parents may request return of items from the appropriate agency.

15. Any apparel, hairstyle, cosmetics, accessory, or jewelry, even if not specifically mentioned above, that creates a safety or health concern, draws undue attention to the wearer, or tends to detract from the education process, shall be prohibited.

Limited, written exceptions to this policy may be made by the principal for special days, special events or other unusual circumstances.

Copies of this policy shall be included in student/parent handbooks and shall be given to students and parents/guardians.

Consequences

Student violations of these regulations shall be deemed as willful defiance of the valid authority of the school principal, and the following administrative guidelines designate a range of penalties to be utilized with each classification of student misconduct. The guidelines are designed to provide for variations in the circumstances associated with individual students involved in each episode of dress code violation. The circumstances associated with the aggravated case may result in the preliminary steps in the guidelines and the application of the last steps.

1. Verbal warning and student asked to immediately correct the dress code violation. Student shall remain in the office until the inappropriate dress is corrected.
   a. Student may change into acceptable clothing that is already at school.
   b. Student may call parent to bring appropriate clothing.
   c. Student may be temporarily supplied with suitable clothing by the school until the end of the school day or until appropriate clothing is brought by parent.

2. If student refuses to immediately correct the dress code violation, the student shall be in defiance of school authorities. Parents shall
# December 2019

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- A = SCHOOL IN SESSION
- E = MINIMUM DAY (K-6)
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- H = TEACHER PREP DAY
- # = NEW TEACHER WORK DAY
- * = MINIMUM DAY (K-12)
- ⌠ = HOLIDAY
- ⌡ = HOLIDAY

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Vacunas contra la gripe ahora disponibles.
be notified and a parent conference held. Parent and student shall review the dress code regulations with an administrator. Discipline may be assigned for defiance.

3. A second failure to comply with the dress code shall result in additional parent conferences and additional discipline may be assigned for defiance.

4. Continued defiance of school authority or violations, which threaten a safe and secure educational environment, will result in further disciplinary action.

BULLYING

The Governing Board recognizes the harmful effects of bullying on student well-being, student learning, and school attendance and desires to provide a safe school environment that protects students from physical and emotional harm. No individual or group shall, through physical, written, verbal, visual, or other means, harass, sexually harass, threaten, intimidate, cyberbully, cause bodily injury to, or commit hate violence against any student or school personnel, or retaliate against them for filing a complaint or participating in the complaint resolution process.

The Superintendent or designee shall develop strategies for addressing bullying in district schools with the involvement of students, parents/guardians, and staff. As appropriate, the Superintendent or designee may also collaborate with social services, mental health services, law enforcement, courts, and other agencies, and community organizations in the development and implementation of effective strategies to promote safety in schools and the community.

Bullying is an unwanted, aggressive behavior that involves a real or perceived imbalance of power between individuals with the intent to cause emotional or physical harm. Bullying can be physical, verbal, or social/reational and involves repetition or potential repetition of a deliberate act.

Cyberbullying includes the electronic creation or transmission of harassing communications, direct threats, or other harmful texts, sounds, or images. Cyberbullying also includes breaking into another person’s electronic account and/or assuming that person’s online identity in order to damage that person’s reputation.

Discipline for Bullying

Any student who engages in bullying of another student related to a school activity or during school attendance within a school under the jurisdiction of the District Superintendent, or in a manner that causes or is likely to cause a substantial disruption of a school activity or school attendance, whether on or off campus, may be subject to discipline, which may include suspension or expulsion, in accordance with District policies and regulations.

SEXUAL HARASSMENT (BP5145.7)

Accordance

Porterville Schools is committed to an educational environment in which all students are treated with respect and dignity. Each student has the right to learn in an environment that promotes equal educational opportunity and is free from discriminatory practices.

Sexual harassment is a violation of Title IX of the Education Act Amendments of 1972, Title VII of the Civil Rights Act of 1964, and the California Education Code Sections 210 through 214, inclusive.

Therefore, the District strongly condemns, opposes, and prohibits sexual harassment of students whether verbal, physical, or environmental, by anyone in or from the District.

Any student who engages in sexual harassment of anyone in or from the District may be subject to discipline, up to and including expulsion.

DEFINITION

As used in this policy and regulation “sexual harassment” means unwelcome sexual advances, requests for sexual favors, and other verbal, physical, or visual conduct of a sexual nature, made by anyone in or from the District, under any of the following conditions:

1. Submission to the conduct is explicitly or implicitly made a term of a condition of an individual's employment, academic status, or progress.
2. Submission to, or rejection of, the conduct by the individual is used as the basis of employment or academic decision affecting the individual.
3. The conduct has the purpose or effect of having a negative impact upon the individual's work or academic performance, or of creating an intimidating, hostile, or offensive work or educational environment.
4. Submission to, or rejection of, the conduct by the individual is used as the basis for any decision affecting the individual regarding benefits and services honors, programs, or activities available at or through the educational institution.

DISSEMINATION OF POLICY

This policy and related regulations shall be disseminated as follows:

1. This policy and related regulations shall be provided to students as part of any orientation program for new students.
2. This policy and related regulations shall be included in the notifications that are sent to parents/guardians at the beginning of each school year.
3. This policy and related regulations shall be posted in a prominent location near each school principal’s office.
4. This policy and related regulations shall appear in any school or District publication that sets forth the school or District comprehensive rules, regulations, procedures, and standards of conduct. All administrators and supervisors shall be knowledgeable of the District’s policy and their responsibilities for its implementation.

COMPLAINT PROCEDURE

Informal Resolution Process - To accommodate the unique nature of sexual harassment complaints, an informal process is provided for the primary resolution of a complaint at the earliest possible date. This process shall, at a minimum, include the following elements:

1. The Principal or Assistant Principal will be available to receive sexual harassment complaints from students.
2. If the Principal or Assistant Principal is the alleged harasser, the student may present his or her complaint to the Assistant Superintendent, Educational Services. Upon receiving a sexual harassment complaint, the Principal or Assistant Principal shall:
   A. Counsel the alleged victim and outline the options available.
   B. Obtain a factual written statement of the complaint.
   C. Assist in follow-up investigation, interviewing the accused, witnesses, and supervisor, as appropriate, and recommending the disposition of the complaint.
   D. The Title IX Coordinator will maintain all records of the complaint brought forth by students or their parents.
3. The Principal or Assistant Principal will review the factual information collected to determine whether the alleged conduct constitutes sexual harassment, giving consideration to the record as a whole and the totality of the circumstances, including the nature of the sexual advances and the context in which the alleged incidents occurred, and will take and/or authorize appropriate action.

FORMAL RESOLUTION PROCESS

1. If the complaint is not resolved by the informal process to the satisfaction of the alleged victim, the following formal procedures are available.
2. The complaint shall be reduced to writing and sent to the Assistant Superintendent, Educational Services, within 10 working days of the completion of the informal process.
3. The Assistant Superintendent, Educational Services, shall review the complaint and respond within 10 working days after receiving the complaint.
4. If the complaint is not satisfactorily resolved at the level of the Assistant Superintendent, Educational Services, within 10 days of receipt of the Assistant Superintendent, Educational Services’ response, the student may request that the complaint be reviewed by the Superintendent.
5. The Superintendent shall take appropriate action to resolve the situation including but not limited to, discipline, training, or other remedial measures.
6. The privacy of the parties involved in a complaint will be protected. Only those involved in the resolution process will have access to the information. Files which pertain to complaints handled under the informal process shall be kept confidential and will not be made available to the general public.
7. Time limits may be extended by mutual agreement of the alleged victim and the person to whom the complaint is addressed at the respective level(s).
8. The alleged victim’s parents and the harasser will be advised of their right to pursue civil remedies and their right to appeal.
9. No retaliation of any kind will occur because a student made a sexual harassment complaint.

OBLIGATIONS OF ALL EMPLOYEES

1. All employees shall report to their immediate supervisor any sexual harassment by or of students. Employees shall take appropriate action to stop any sexual harassment of students, including discipline of students involved and notification of the incident(s) to the appropriate site administrator.
2. All employees shall cooperate with any investigation of an alleged act of sexual discrimination/harassment conduct by the District or by an appropriate State or Federal Agency.
3. No employee of the District shall take any action to discourage a victim of harassment from reporting such an incident.

Releasing Directory Information Regarding Students

Ed Code 49063. Directory information is defined as containing not more than the following: student’s name and address, telephone number, date and place of birth, major field of study, participation in officially recognized activities and sports, weight and height of members
January 2020

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**Notes:**
- = SCHOOL IN SESSION
- E = MINIMUM DAY (K-6)
- M = MINIMUM DAY (7-8)
- H = MINIMUM DAY (8-12)
- A = MINIMUM DAY (K-12)
- A* = MINIMUM DAY (K-12)
- = HOLIDAY
- = TEACHER PREP DAY
- # = NEW TEACHER WORK DAY
of athletic teams, dates of attendance, degrees and awards received and the most recent previous public or private school attended by the student.

Directory information may be disclosed by all school officials to employers, prospective employers and representatives of the news media, institutions of higher learning, PTA’s, school contracted photographers, and recruiting officers for the armed services. Directory information shall not be released if a parent or adult student has notified the school district in writing that such information is not to be released. This information must be received within 30 days of the receipt of the annual notification of parent and student rights.

### Pupil Records

Ed Code 49068. Whenever a pupil transfers from one school district to another or to a private school, or transfers from a private school to a school district within the state, the pupil's permanent record or a copy thereof shall be transferred by the former district or private school upon a request format the district or private school where the pupil intends to enroll. Any school district requesting such a transfer of a record shall notify the parent of his right to receive a copy of the record and a right to a hearing to challenge the content of the records. The State Board of Education is hereby authorized to adopt the rules and regulations concerning the transfer of records.

Ed Code 49069. Parents of currently enrolled or former pupil have an absolute right to access to any and all pupil records related to their children which are maintained by school districts or private schools. The editing or withholding of any such records, except as provided for in this chapter, is prohibited.

Each school district shall adopt procedures for the granting of requests by parents for copies of all pupil records pursuant to Ed Code 49065, or to inspect and review records during regular school hours, provided that the requested access shall be granted no later than five days following the date of the request. Procedures shall include the notification to the parent of the location of all official pupil records not centrally located and the availability of qualified certificated personnel to interpret records where requested.

### Sex Offender Notification (BP 3515.5)

In order to protect students who are traveling to and from school, attending school or at a school-related activity, the Governing Board believes it is important that the district respond appropriately when a law enforcement agency contacts the district about registered sex offenders who may reside or work within district boundaries.

The Superintendent or designee shall establish an ongoing relationship with law enforcement officials to coordinate the receipt and dissemination of such information. To the extent authorized by law, the Superintendent or designee also shall establish procedures for notifying appropriate secondary.

The district and its employees shall be immune from liability for the good faith dissemination of sex offender information provided by a law enforcement agency or an employee of a law enforcement agency, so long as the dissemination is in the manner and to the extent authorized by the law enforcement agency. (Penal Code 290) Contact local law enforcement agencies for additional information.

### WEB SITES

California Department of Justice: http://www.caag.state.ca.us

Ed Code 58501. California State Law authorizes all school districts to provide for alternative schools. Section 58500 of the Education Code defines an Alternative School as a school or separate class group within a school which is operated in a manner designed to:
Maximize the opportunity for students to develop the positive values of self-reliance, initiative, kindness, spontaneity, resourcefulness, courage, creativity, responsibility, and joy.
Recognize that the best learning takes place when the student learns because of his desire to learn.
Maintain and develop a continuous and meaningful student self-motivation and encouraging the student in his own time to follow his own interests.
These interests may be conceived by him totally and independently or may result in whole or in part from a presentation by his teachers of choices of learning projects.

Maximize the opportunity for teachers, parents and students to cooperatively develop the learning process and its subject matter. This opportunity shall be a continuous, permanent process.

Maximize the opportunity for the students, teachers, and parents to continuously react to the changing world, including but not limited to the community in which the school is located.

In the event any parent, pupil, or teacher is interested in further information concerning alternative schools, the county superintendent of schools, the administrative office of this district, and the principal's office in each attendance unit have copies of the laws available for your information. This law particularly authorizes interested persons to request the Governing Board of the district to establish alternative school programs in the district."

### Uniform Complaint Procedures (BP1312.3)

The Board of Trustees recognizes that the district has the primary responsibility to ensure compliance with applicable state and federal laws and regulations governing educational programs. The Board encourages the early, informal resolution of complaints whenever possible and appropriate. To resolve complaints which cannot be resolved through such informal process, the Board adopts the uniform system of complaint processes specified in 5 CCR 4600-4670 and the accompanying administrative regulation.

The district's uniform complaint procedures (UCP) shall be used to investigate and resolve the following complaints:
1. Any complaint alleging district violation of applicable state or federal law or regulations governing adult education programs, consolidated categorical aid programs, migrant education, career technical and technical education and training programs, child care and development programs, child nutrition programs, and special education programs. The Board of Trustees recognizes that the district has the primary responsibility to ensure compliance with applicable state and federal laws and regulations governing educational programs. The Board encourages the early, informal resolution of complaints whenever possible and appropriate. To resolve complaints which cannot be resolved through such informal process, the Board adopts the uniform system of complaint processes specified in 5 CCR 4600-4670 and the accompanying administrative regulation.
2. Any complaint alleging the violation of applicable state or federal law or regulations governing adult education programs, consolidated categorical aid programs, migrant education, career technical and technical education and training programs, child care and development programs, child nutrition programs, Special Education, Nutrition services, school safety planning, deficiencies related to preschool health and safety issues for California state preschool programs and Local Control Accountability Plans; (3) the imposition of pupil fees for participation in educational activities; (4) noncompliance with laws pertaining to homeless students and students in foster care; (5) failure to comply with graduation and coursework requirements for former juvenile court school students; (6) failure to comply with graduation and coursework requirements for students living in active duty military households; (7) the failure to accommodate lactating students; (8) failure to comply with physical education instructional minute requirement and elementary school; and (9) educational content course requirements for grades 9-12.

2. Any complaint alleging the occurrence of unlawful discrimination (such as discriminatory harassment, intimidation, or bullying) against any person in district programs and activities, including, but not limited to, those programs or activities funded directly by or that receive or benefit from any state financial assistance, based on the person's actual or perceived characteristics of race or ethnicity, color, ancestry, nationality, national origin including Immigration status, ethnic group identification, age, religion, marital or parental status, physical or mental disability, sex, sexual orientation, gender, gender identity, gender expression, or genetic information, or any other characteristic identified in Education Code 200 or 220, Government Code 11135, or Penal Code 422.55, or based on his/her association with a person or group with one or more of these actual or perceived characteristics.

3. Any complaint alleging district noncompliance with the requirement to provide reasonable accommodation to a lactating student on school campus to express breast milk, breastfeed an infant child, or address other breastfeeding-related needs of the student. (Ed Code 222.)

4. Any complaint alleging district noncompliance with the prohibition against requiring students to pay fees, deposits, or other charges for participation in educational activities (5 CCR 4610) (cf. 3260 - Fees and Charges)

5. Any complaint alleging district noncompliance with legal requirements related to the implementation of the local control and accountability plan (Education Code 52075) (cf. 0460 - Local Control and Accountability Plan)

6. Any complaint, by or on behalf of any student who is a foster youth, alleging district noncompliance with any legal requirement applicable to the student regarding placement decisions, the responsibilities of the district’s educational liaison to the student, the award of credit for coursework satisfactorily completed in another school or district, school transfer, or the grant of an exemption from Board-imposed graduation requirements (Education Code 48853, 48853.5, 49099.5, 51225.1, 51225.2) (cf. 6173.1 - Education for Foster Youth)

7. Any complaint, by or on behalf of a homeless student as defined in 42 USC 11434a, alleging district noncompliance with any requirement applicable to the student regarding the award of credit for coursework satisfactorily completed in another school or district or the grant of an exemption from Board-imposed graduation requirements (Education Code 51225.1, 51225.2) (cf. 6173 - Education for Homeless Children)
# February 2020

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**Legend:**
- S = School in Session
- E = Minimum Day (K-6)
- M = Minimum Day (7-8)
- H = Teacher Prep Day
- A = New Teacher Work Day
- # = Teachers' Day (K-12)
- ⊠ = Holiday

**Special Dates:**
- February 20, 2020: Governing Board Meeting 4:30 PM
- Lincoln's Birthday Holiday
- Presidents' Day Holiday

**Schedule a dentist appointment today**
1133 W. Poplar Ave., Porterville, CA

**Programe una cita con el dentista hoy**

-Family HealthCare Network
a california health: center
8. Any complaint alleging district noncompliance with the requirements of Education Code 51228.1 and 51228.2 that prohibit the assign- ment of a student to a course without educational content for more than one week in any semester or to a course the student has previ- ously satisfactorily completed, without meeting specified conditions (Education Code 51228.3).

9. Any complaint alleging district noncompliance with the physical edu- cation instructional minutes requirement for students in elementary school (Education Code 5110, 51223).

10. Any complaint alleging retaliation against a complainant or other participant in the complaint process or anyone who has acted to uncover or report a violation subject to this policy

11. Any other complaint as specified in a district policy.

The district shall protect all complainants from retaliation.

In investigating complaints, the confidentiality of the parties involved shall be protected as required by law. As appropriate, for any complaint alleging retaliation or unlawful discrimination (such as discriminatory harassment, intimidation, or bullying), the Superintendent or designee shall keep confidential the identity of the complainant and/or the subject of the complaint if he/she is different from the complainant, as long as the integrity of the complaint process is maintained.

Another complaint as specified in a district policy.

In any complaint alleging child abuse or neglect shall be referred to but shall be referred to the specified agency: (5 CCR 4611)

Non-UCP Complaints

With applicable state law and district policy.

complaints. All such records shall be destroyed in accordance

(cf. 4030 - Nondiscrimination in Employment)

Uniform Complaint Procedures

Except as the Board of Trustees may otherwise specifically provide in other district policies, these uniform complaint procedures (UCP) shall be used to investigate and resolve only the complaints specified in BP 1312.3.

Compliance Officers

The district designates the individual(s) identified below as the employee(s) responsible for coordinating the district's response to complaints and for complying with state and federal civil rights laws. The individual(s) also serve as the compliance officer(s) specified in AR 1312.3. When an allegation that is not subject to the UCP is included in a UCP complaint, the district shall refer the non-UCP allegation to the appropriate staff or agency and shall investigate the complaint.

The Superintendent or designee shall maintain records of all UCP complaints and the investigations of those complaints. All such records shall be destroyed in accordance with applicable state law and district policy.

The Superintendent or designee shall provide training to district staff to ensure awareness and knowledge of current law and related requirements, including the steps and timelines specified in this policy and the accompanying administrative regulation.

The Superintendent or designee shall make available, provided through district-supported social media.

The Superintendent or designee shall ensure that all complaints, including those involving alleged unlawful discrimination (such as discriminatory harassment, intimidation, or bullying), applicable standards for resolving complaints, and appropriate corrective measures. Assigned employees may have access to legal counsel as determined by the Superintendent or designee.

The Superintendent or, if necessary, any appropriate administra- tor shall determine whether interim measures are necessary during school and pending the result of an investigation. If interim measures are determined to be necessary, the compliance officer or the admin- istrator shall consult with the Superintendent, the Superintendent's designee, or, if appropriate, the site principal to implement, if possible, one or more interim measures. The interim measures may remain in place until the compliance officer determines that they are no longer necessary or until the district issues its final written decision, whichever occurs first.

Notifications

The district's UCP and administrative regulation shall be posted in all district schools and offices, including staff lounges and student government meeting rooms. (Education Code 234.1)

The Superintendent or designee shall annually provide written notification of the district's UCP, including information regarding unlawful student fees, local control and accountability plan (LCAP) requirements, and procedures related to accommodations for foster youth and homeless students, to students, employees, parents/guardians, the district advisory committee, school advisory commit- tees, appropriate private school officials or representatives, and other interested parties. (Education Code 262.3, 48853, 48853.5, 49013, 49069.5, 51225.1, 51225.2, 52075; 5 CCR 4622)

The annual notification and complete contact information of the compliance officer(s) may be posted on the district web site and, if available, provided through district-supported social media.

The Superintendent or designee shall ensure that all students and parents/guardians, including students and parents/guardians with limited English proficiency, have access to the relevant information provided in the district's policy, regulation, forms, and notices concerning the UCP.

If 15 percent or more of students enrolled in a particular district school speak a singular primary language other than English, the district's policy, regulation, forms, and notices concerning the UCP shall be translated into that language, in accordance with Education Code 234.1 and 48895. In all other instances, the district shall ensure meaningful access to all relevant UCP information for parents/guardians with limited English proficiency.

The notice shall:

1. Identify the person(s), position(s), or unit(s) responsible for receiving complaints

2. Advise the complainant of any civil law remedies that may be available to him/her under state or federal antidiscrimination laws, if applicable

3. Advise the complainant of the appeal process, including, if appli-
## March 2020

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- **A**: School in Session
- **E**: Holiday
- **M**: Professional Development Day, No Student Attendance
- **H**: Minimum Day (7-8)
- **H**: Minimum Day (9-12)
- **H**: Teacher Prep Day
- **#**: New Teacher Work Day
- **A** (k-6)

### Governing Board Meetings
- April 6: 4:30 PM
- May 4: 4:30 PM

### Important Note
- Quick delivery
- Lifetime limited warranty
- Automatic ring protection plan

#### Your Hometown Jeweler
- Has your Class Ring.
- Get the best price. Service and selection.
- Visit your jeweler today!
4. Include statements that:
   a. The district has the primary responsibility to ensure compliance with applicable state and federal laws and regulations governing educational programs.
   b. The complaint review shall be completed within 60 calendar days from the date of receipt of the complaint unless the complainant agrees in writing to an extension of the timeline.
   c. A complaint alleging retaliation or unlawful discrimination (such as discriminatory harassment, intimidation, or bullying) must be filed not later than six months from the date it occurred, or six months from the date the complainant first obtained knowledge of the facts of the alleged unlawful discrimination.
   d. The Board is required to adopt and annually update the LCAP in a manner that includes meaningful engagement of parents/guardians, students, and other stakeholders in the development and review of the LCAP.
   e. A foster youth shall receive information about educational rights related to their educational placement, enrollment in and checkout from school, as well as the responsibilities of the district liaison for foster youth to ensure that these requirements and to assist the student in ensuring proper transfer of their credits, records, and grades when they transfer between schools or between the district and another district.
   f. A complaint about a violation of the prohibition against charging any fee for a course which he/she has satisfactorily completed in another public school, juvenile court school, or a nonpublic, nonsectarian school or agency, and to issue full or partial credit for the coursework completed.

5. When the complainant or alleged victim of unlawful discrimination (such as discriminatory harassment, intimidation, or bullying) is filed anonymously, the complaint officer shall pursue an investigation or other resolution of the alleged unlawful discrimination. The complaint officer shall interview the alleged victim(s), any witnesses, and alleged offenders, and other relevant witnesses privately, separately, and in a confidential manner. In conducting the investigation, the complaint officer shall interview all available witnesses and review all available records, documents, or other evidence related to the allegations in the complaint.

6. If a complainant is unable to put a complaint in writing due to conditions such as a disability or illiteracy, the district shall assist him/her in the filing of the complaint.

Mediation

Within three business days after the complaint officer receives the complaint, he/she shall informally discuss with all the parties the possibility of using mediation. Mediation shall be offered to resolve complaints that involve more than one student and no adult. However, mediation shall not be offered or used to resolve any complaint involving an allegation of sexual assault or where there is a reasonable risk that a party to the mediation would feel compelled to participate. If the parties agree to mediation, the complaint officer shall make all arrangements for this process.

Investigation of Complaint

Within 10 business days after the complaint officer receives the complaint, the complaint officer shall begin an investigation into the complaint.

Within one business day of initiating the investigation, the compliance officer shall provide the complainant and/or his/her representative with the opportunity to present the information contained in the complaint to the compliance officer and shall notify the complainant and/or his/her representative of the opportunity to present the complaint officer with any evidence, or information leading to evidence, to support the allegations in the complaint. Such evidence or information may be presented at any time during the investigation.

In conducting the investigation, the complaint officer shall review all available documents and review all available records, notes, or statements related to the complaint, including any additional evidence or information received from the parties during the course of the investigation. He/she shall individually interview all available witnesses with information pertinent to the complaint, and may visit any reasonably accessible location where the relevant actions are alleged to have taken place. To investigate a complaint alleging retaliatory or unlawful discrimination (such as discriminatory harassment, intimidation, or bullying), the complaint officer shall interview the alleged victim(s), any alleged offenders, and other relevant witnesses privately, separately, and in a confidential manner. As necessary, additional staff or legal counsel may conduct or support the investigation.

A complainant's refusal to provide the district's investigator with documents or other evidence related to the allegations in the complaint, conduct or take other necessary action. When honoring a request for confidentiality, the district shall nevertheless take all reasonable steps to investigate and resolve/respond to the complaint consistent with the request.
# School in Session

## Holiday

### Professional Development Day, No Student Attendance

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## Minimum Day (k-12)

### Minimum Day (k-6)

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**April 2020**

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**South Valley Vascular**

**BASS MEDICAL GROUP**

We provide comprehensive care for most vascular conditions.
- **Peripheral artery disease (PAD):** blockages in the arteries of the legs that lead to leg pain and foot ulcers.
- **Varicose veins:** from cosmetic spider veins to painful, ulcerated varicosities of the legs.
- **Carotid artery disease:** blockages in the arteries of the neck that may cause a stroke.
- **Abdominal aortic aneurysms (AAA):** Surgical and endovascular treatment of the aneurysm to prevent continued growth and rupture, which may be catastrophic and life-threatening.
- **Dialysis access care:** for patients with end stage renal disease (ESRD).
- **Angiogram:** a series of X-rays taken of the arteries after an injection of contrast dye, making the blood vessels visible.
- **Ultrasound:** to examine the arteries and veins of the legs. We also perform ultrasounds for patients with carotid artery disease, aortic aneurysms, and patients on dialysis.

**South Valley Vascular’s team of surgeons have a combined experience of more than 50 years. We are experts at diagnosing and treating your vascular conditions.**

**384 Pearson Drive**
**Porterville, CA 93257**

**Call for a consultation today! (559) 625-4118**

Offices in Visalia - Hanford - Porterville - Fresno

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From L to R: Omar Araim, MD, Abdul Rahman, Hamdi, MD, Matthew Campbell, MD, LaMar Mack, MD, Sid Agrawal, MD and David Nye, DO

**www.southvalleyvascular.com**
failure or refusal to cooperate in the investigation, or engagement in any other obstruction of the investigation may result in the dismissal of the complaint because of a lack of evidence to support the allegation. (5 CCR 4631)

In accordance with law, the district shall provide the investigator with access to records and other information related to the allegation in the complaint and shall not in any way obstruct the investigation. Failure or refusal of the district to cooperate in the investigation may result in a finding based on evidence collected that a violation has occurred and in the imposition of a remedy in favor of the complainant. (5 CCR 4631)

The compliance officer shall apply a “preponderance of the evidence” standard in determining the veracity of the factual allegations in a complaint. This standard is met if the allegation is more likely to be true than not.

Report of Findings

Unless extended by written agreement with the complainant, a final decision shall be sent to the complainant within 60 calendar days of the district’s receipt of the complaint. Within 30 calendar days of receiving the complaint, the compliance officer shall prepare and send to the complainant a written report, as described in the section “Final Written Decision” below. If the complainant is dissatisfied with the compliance officer’s decision, he/she may, within five business days, file his/her complaint in writing with the Board.

The Board may consider the matter at its next regular Board meeting or at a special Board meeting convened in order to meet the 60-day time limit within which the complaint must be answered. The Board may decide not to hear the complaint, in which case the compliance officer’s decision shall be final.

If the Board hears the complaint, the compliance officer shall send the Board’s decision to the complainant within 60 calendar days of the district’s initial receipt of the complaint or within the time period that has been specified in a written agreement with the complainant. (5 CCR 4631)

Final Written Decision

The district’s decision on how it will resolve the complaint shall be in writing and shall be sent to the complainant. (5 CCR 4631)

In consultation with district legal counsel, information about the relevant part of a decision may be communicated to a victim who is not the complainant and to other parties who may be involved in implementing the decision or are affected by the complaint, as long as the privacy of the parties is protected.

If the complaint involves a limited-English-proficient student or parent/guardian and the student involved attends a school at which 15 percent or more of the students speak a single primary language other than English, then the decision shall also be translated into that language. In all other instances, the district shall ensure meaningful access to all relevant information for parents/guardians with limited English proficiency.

For all complaints, the decision shall include: (5 CCR 4631)
1. The findings of fact based on the evidence gathered. In reaching a factual determination, the following factors may be taken into account:
   a. Statements made by any witnesses
   b. The relative credibility of the individuals involved
   c. How the complaining individual reacted to the incident
   d. Any documentary or other evidence relating to the alleged conduct
   e. Past instances of similar conduct by any alleged offenders
   f. Past false allegations made by the complainant
2. The conclusion(s) of law
3. Disposition of the complaint
4. Rationale for such disposition
   For complaints of retaliation or unlawful discrimination (such as discriminatory harassment, intimidation, or bullying), the disposition of the complaint shall include a determination for each allegation as to whether retaliation or unlawful discrimination has occurred.
   The determination of whether a hostile environment exists may involve consideration of the following:
   a. How the misconduct affected one or more students’ education
   b. The type, frequency, and duration of the misconduct
   c. The relationship between the alleged victim(s) and offender(s)
   d. The number of persons engaged in the conduct and at whom the conduct was directed
   e. The size of the school, location of the incidents, and context in which they occurred
   f. Other incidents at the school involving different individuals
5. Corrective action(s), including any actions that have been taken or will be taken to address the allegations in the complaint and including, with respect to a student fees complaint, a remedy that comports with Education Code 49013 and 5 CCR 4600
   For complaints of unlawful discrimination (such as discriminatory harassment, intimidation, or bullying), the decision may, as required by law, include:
   a. The corrective actions imposed on the individual found to have engaged in the conduct that relate directly to the subject of the complaint
   b. Individual remedies offered or provided to the complainant or another person who was the subject of the complaint
   c. Systemic measures the school has taken to eliminate a hostile environment and prevent recurrence
6. Notice of the complainant’s right to appeal the district’s decision to the CDE within 15 calendar days, and procedures to be followed for initiating such an appeal.
   The decision may also include follow-up procedures to prevent recurrence or retaliation and for reporting any subsequent problems.
   For complaints alleging unlawful discrimination based on state law (such as discriminatory harassment, intimidation, and bullying), the decision shall also include a notice to the complainant that:
   1. He/she may pursue available civil remedies outside of the complaint
   2. The 60 days moratorium does not apply to complaints seeking injunctive relief in superior courts or to discrimination complaints based on federal law. (Education Code 262.3)
   3. The 60 days moratorium does not apply to complaints seeking injunctive relief in superior courts or to discrimination complaints based on federal law. (Education Code 262.3)
   3. Complaints alleging discrimination based on race, color, national origin, sex, gender, disability, or age may also be filed with the U.S. Department of Education, Office for Civil Rights at www.ed.gov/ocr within 180 days of the alleged discrimination.

Corrective Actions

When a complaint is found to have merit, the compliance officer shall adopt any appropriate corrective action permitted by law. Appropriate corrective actions that focus on the larger school or district environment may include, but are not limited to, actions to reinforce district policies; training for faculty, staff, and students; updates to school policies; or school climate surveys.

For complaints involving retaliation or unlawful discrimination (such as discriminatory harassment, intimidation, or bullying), appropriate corrective actions that focus on the victim may include, but are not limited to, the following:
1. Counseling
2. Academic support
3. Health services
4. Assignment of an escort to allow the victim to move safely about campus
5. Information regarding available resources and how to report similar incidents or retaliation
6. Separation of the victim from any other individuals involved, provided the separation does not penalize the victim
7. Restorative justice
8. Follow-up inquiries to ensure that the conduct has stopped and there has been no retaliation
9. Determination of whether any past actions of the victim that resulted in discipline were related to the treatment the victim received and described in the complaint
   For complaints involving retaliation or unlawful discrimination (such as discriminatory harassment, intimidation, or bullying), appropriate corrective actions that focus on a student offender may include, but are not limited to, the following:
1. Transfer from a class or school as permitted by law
2. Parent/guardian conference
3. Education regarding the impact of the conduct on others
4. Positive behavior support
5. Referral to a student success team
6. Denial of participation in extracurricular or co-curricular activities or other privileges as permitted by law
7. Disciplinary action, such as suspension or expulsion, as permitted by law
   The district may also consider training and other interventions for the larger school community to ensure that students, staff, and parents/guardians understand the types of behavior that constitute unlawful discrimination (such as discriminatory harassment, intimidation, or bullying), that the district does not tolerate it, and how to report and respond to it.
   If a complaint alleging noncompliance with the laws regarding student fees, deposits, and other charges, physical education instructional minutes for students in elementary schools, or any requirement related to the LCAP is found to have merit, the district shall provide a remedy to all affected students and parents/guardians subject to procedures established by regulation of the State Board of Education. (Education Code 49013, 51223, 52075)
   For complaints alleging noncompliance with the laws regarding student fees, deposits, and other charges, physical education instructional minutes for students in elementary schools, or any requirement related to the LCAP is found to have merit, the district shall provide a remedy to all affected students and parents/guardians subject to procedures established by regulation of the State Board of Education. (Education Code 49013, 51223, 52075)
   Appeals to the California Department of Education
   Any complainant who is dissatisfied with the district’s final written decision may file an appeal in writing with the CDE within 15 calendar days of receiving the district’s decision. (Education Code 222, 48853.5, 49013, 49069.5, 51223, 51225.1, 51225.2, 51225.3, 52075, 5 CCR 4632)
   The complainant shall specify the basis for the appeal of the decision and whether the facts are incorrect and/or the law has been
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- **A** = SCHOOL IN SESSION
- **E** = MINIMUM DAY (K-6)
- **M** = MINIMUM DAY (7-8)
- **H** = MINIMUM DAY (9-12)
- **A** = MINIMUM DAY (K-12)
- **A*** = MINIMUM DAY (K-12)
- **#** = HOLIDAY
- **X** = TEACHER PREP DAY
- **#** = NEW TEACHER WORK DAY

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(559) 784-6523

www.DrHardt.com
2. Instruments used to collect personal information from students:
1. Protected information surveys of students;
   - Inspect, upon request and before administration or use —

2. Mental or psychological problems of the student or student’s parent;
3. Critical appraisals of others with whom respondents have close family relationships;
4. Religious practices, affiliations, or beliefs of the students or parents;
   - Any non-emergency, invasive physical examination or screening required as a condition of attendance, administered by the school or its agent, and not necessary to protect the immediate health and safety of a student, except for hearing, vision, or scoliosis screenings, or any physical exam or screening permitted or required under State law; and
5. Activities involving collection, disclosure, or use of personal information from students for marketing, sales or other distribution.

These rights transfer from the parents to a student who is 18 years old or an emancipated minor under State law.

Porterville Unified will develop and adopt policies, in consultation with parents, regarding these rights, as well as arrangements to protect student privacy in the administration of protected information surveys and the collection, disclosure, or use of personal information for marketing, sales, or other distribution purposes. PUSD will directly notify parents of these policies at least annually at the start of each school year and after any substantive changes. PUSD will also directly notify, such as through U.S. Mail or email, parents of students who are scheduled to participate in the specific activities or surveys noted below and will provide an opportunity for the parent to opt his or her child out of participation of the specific activity or survey. PUSD will make this notification to parents at the beginning of the school year if the District has identified the specific or approximate dates of the activities or surveys at that time. For surveys and activities scheduled after the school year start, parents will be provided reasonable notice of the planned activities and surveys listed below and be provided an opportunity to opt their child out of such activities and surveys. Parents will also be provided an opportunity to review any pertinent surveys. Following is a list of the specific activities and surveys covered under this requirement:

- Collection, disclosure, or use of personal information for marketing, sales or other distribution.
- Administration of any protected information survey not funded in whole or in part by U.S. Department of Education.
- Any non-emergency, invasive physical examination or screening as described above.

Parents who believe their rights have been violated may file a complaint with:
- Family Policy Compliance Office
- U.S. Department of Education
- 400 Maryland Avenue, SW
- Washington, DC 20202-5920

**Excuse from Health Instruction on Religious Beliefs**

Ed Code 51240. Whenever any part of the instruction in “health”, family life education and sex education conflicts with the religious training and beliefs of the parent or guardian of any pupil, the pupil, on written request of the parent or guardian, shall be excused from the part of the training which conflicts with such religious training and beliefs. As used in this section, “religious training and beliefs” includes personal moral convictions.

**Education of Children of Military Families**

The Superintendent or designee shall facilitate the enrollment of children of military families. If a child is placed at a disadvantage due to difficulty in the transfer of their records from previous school districts and/or variations in entrance or age requirements. (Education Code 49701)

A child of a military family shall be deemed to meet district residency requirements if the parent/guardian, while on active military duty pursuant to an official military order, is transferred or is pending transfer to a military installation within the state. The Superintendent or designee shall accept electronic submission of such a student's application for enrollment, including enrollment in a specific school or program within the district, and for course registration. (Education Code 48204.3)

A child of a military family is transferring into the district, the Superintendent or designee shall enroll the student based on official education records, if official records are not yet available. Upon enrollment, the Superintendent or designee shall immediately request the student's official records from the student’s previous district. The Superintendent or designee shall allow the student 30 days from the date of enrollment to obtain all required immunizations. (Education Code 49701)

The student’s parent or legal guardian is transferred or is pending transfer to a military installation within the state while on active military duty pursuant to an official military order. The District must accept residency documentation for enrollment, including enrollment in a specific school or program within the District, and for course registration. The parent must provide proof of residency in the District within 10 days after the published arrival date provided on official documentation.

A child of a military family shall be allowed to continue attending the school of origin, regardless of any change of residence of the family during that school year, for the duration of the student’s status as a child of a military family. (Education Code 48204.6)

To provide a child of a military family the benefit of matriculating with peers in accordance with the established feeder patterns of the district, the following shall apply: (Education Code 48204.6)

1. If the student is transitioning between grade levels, the student shall be allowed to continue in the school district of origin in the same school attendance areas.

2. If the student is in grades K-8, the student shall be allowed to continue attending the school of origin through the duration of that academic school year.

3. If the student is in high school, the student shall be allowed to continue attending the school of origin through graduation.

   A child of an active military duty parent/guardian shall not be prohibited from transferring out of the district, if the school district of proposed enrollment approves the application for transfer. (Education Code 48204.6)

   1. If the student is in grades K-8, the student shall be allowed to continue attending the school of origin through the duration of that academic school year.

   2. If the student is in high school, the student shall be allowed to continue attending the school of origin through graduation.

**Graduation and Coursework Requirements**

District students are required to complete graduation course requirements specified by the district. In order to graduate, students must complete all course work in each required subject area. Students must also complete all course requirements for graduation by the end of their senior year. (Education Code 51225)
## June 2020

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- **E**: Minimum Day (K-6)
- **M**: Minimum Day (7-8)
- **H**: Minimum Day (8-12)
- **A**: Minimum Day (K-12)
- **A***: Minimum Day (K-12)
- **#**: New Teacher Work Day
- **X**: No Student Attendance
- **=**: School in Session
- **=**: Holiday
- **=**: Professional Development Day

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**Back-to-school immunizations**

1133 W. POPLAR AVE., PORTERVILLE

**Inmunizaciones para regreso a la escuela**

[Image of a health center]

**Family HealthCare Network**

in a newcomer program, as applicable, the Superintendent or designee shall notify any eligible student of the availability of the exemption and whether the student qualifies for it. (Education Code 51225.1).

Sexual Health And HIV/AIDS Prevention Instruction

The Governing Board desires to provide a well-planned, integrated sequence of medically accurate and inclusive instruction on comprehensive sexual health and human immunodeficiency virus (HIV) prevention. The district’s educational program shall address the goals of the California Healthy Youth Act pursuant to Education Code 51930-51939, including students with knowledge and skills necessary to protect them from risks presented by sexually transmitted infections, unintended pregnancy, sexual harassment, sexual assault, sexual abuse, and human trafficking and to have healthy, positive, and safe relationships and behaviors. The district’s educational program shall also promote students’ understanding of sexuality as a normal part of human development and their development of healthy attitudes and behaviors concerning adolescent growth and development, body image, gender, gender identity, gender expression, sexual orientation, relationships, marriage, and family.

The California Healthy Youth Act requires comprehensive sexual health and HIV instruction be mandated in Grades 7-12 (EC 51930-51939). CEC 51930 states that schools are required to:

1. To promote understanding of sexuality as a normal part of human development.
2. To provide pupils with integrated, comprehensive, accurate, and unbiased sexual health and HIV prevention instruction and provide educators with clear tools and guidance to accomplish that end.
3. To provide pupils with knowledge and skills necessary to have healthy, positive, and safe relationships and behaviors.

The following definitions apply (CEC 51931):

(a) “Age Appropriate” refers to topics, messages, and teaching methods suitable to particular ages or groups of children and adolescents, based on developing cognitive, emotional, and behavioral capacity typical for the age or age group.

(b) “Comprehensive sexual health education” means education regarding human development and sexuality, including education on pregnancy, contraception, and sexually transmitted infections.

(c) “English learner” means a pupil as described in subdivision (a) of Section 306.

(d) “HIV prevention education” means instruction on the nature of human immunodeficiency virus (HIV) and AIDS, methods of transmission, strategies to reduce risk of HIV infection, and social and public health issues related to HIV and AIDS.

(e) “Instructors trained in the appropriate courses” means instructors with knowledge of the most recent medically accurate research on human sexuality, healthy relationships, pregnancy, and HIV and other sexually transmitted infections.

(f) “Medically accurate information verified or supported by research conducted in compliance with scientific methods and published in peer-reviewed journals, where appropriate, and recognized as accurate and objective by professional organizations with expertise in the relevant field, such as the federal Centers for Disease Control and Prevention, the American Public Health Association, the American Academy of Pediatrics, and the American College of Obstetricians and Gynecologists.

(g) “School district” includes county boards of education, county superintendent of schools, the California School for the Deaf, and California School for the Blind.

Notice and Parental Excuse

Schools should encourage parents or guardians to communicate with their child about human sexuality and HIV/AIDS as it pertains to their personal health. Schools should establish procedures that make it easy for parents and guardians to review materials and evaluation tools related to instruction on comprehensive sexual health education and HIV/AIDS prevention education. A parent or guardian, who does not wish that his or her child receive comprehensive health education or HIV/AIDS prevention education, must make a request in writing to the school. In accordance with Education Code Section 51938, a parent or guardian of a student has the right to have the child participate or not participate in all or part of comprehensive sexual health education, HIV/AIDS prevention education, and assessments related to that education under the following conditions:

1. At the beginning of each school year or for a student who enrolls later, schools must notify parents or guardians about instruction in sexual health education and HIV/AIDS prevention education and research on student health behaviors that will be used in instruction. The notice to parents or guardians must advise on all of the following information:

   • That the written and audiovisual education materials used in comprehensive sexual health education and HIV/AIDS prevention education are available for inspection.
   • That schools may teach comprehensive sexual health education and HIV/AIDS prevention education using District personnel or outside consultants. If the education is taught by outside consultants, the parent or guardian must be further informed that the school may end the relationship with the guest speaker. In either instance, the school must further inform the parent or guardian of (a) the date of the instruction; (b) the name of the organization or affiliation of each guest speaker or speakers; and (c) the right of the parent or guardian to request a copy of the laws governing these educational programs (Education Code Sections 51933, and 51934). Furthermore, if the arrangements for such instruction by outside consultants or guest speakers are made after the beginning of the school year, the notice to parent or guardian must be made by mail or another commonly used method of notification, no fewer than 14 days before the instruction is delivered.
   • That the parent or guardian has the right to request a copy of the law.
   • That the parent or guardian may request in writing that his/her child not receive comprehensive sexual health education or HIV/AIDS prevention education.
   • If a student must continue to meet the requirements of Education Code Section 51513, which states that no questionnaire, survey, or examination containing any question about the student’s personal beliefs or practices in sex, family life, morality, or religion or any questions about the student’s parents’ or guardians’ beliefs and practices in sex, family life, morality, and religion can be administered to any student in Grades K-12 unless the parent or guardian of the student is notified in writing that this test, questionnaire, or survey is to be administered and the parent or guardian of the pupil gives written permission for the student to participate in the activity. Schools may, according to this Act, administer in Grades K-12 anonymous, voluntary, and confidential research and evaluation tools to measure students’ health behaviors and risks, including tests, questionnaires, and surveys containing age-appropriate questions about the students’ attitudes concerning or practices relating to sex, but only if the parent or guardian is notified in writing that this test, questionnaire, or survey is to be administered and the parent or guardian is given the opportunity to review the material and to request in writing that his or her child not participate.

2. Schools must continue to meet the requirements of Education Code Section 51513, which states that no questionnaire, survey, or examination containing any question about the student’s personal beliefs or practices in sex, family life, morality, or religion or any questions about the student’s parents’ or guardians’ beliefs and practices in sex, family life, morality, and religion can be administered to any student in Grades K-12 unless the parent or guardian of the student is notified in writing that this test, questionnaire, or survey is to be administered and the parent or guardian of the pupil gives written permission for the student to participate in the activity. Schools may, according to this Act, administer in Grades K-12 anonymous, voluntary, and confidential research and evaluation tools to measure students’ health behaviors and risks, including tests, questionnaires, and surveys containing age-appropriate questions about the students’ attitudes concerning or practices relating to sex, but only if the parent or guardian is notified in writing that this test, questionnaire, or survey is to be administered and the parent or guardian is given the opportunity to review the material and to request in writing that his or her child not participate.

A student must not attend any class in comprehensive sexual education of HIV/AIDS education or participate in any anonymous, voluntary, and confidential test, questionnaire, or survey on student health behaviors and risks if the school has received a written request from the student’s parent or guardian excusing the student from participation.

A student must not be subject to disciplinary action, academic penalty, or other penalty if the student’s parent or guardian declines to permit the student to receive comprehensive sexual health education or to participate in anonymous, voluntary, and confidential tests, questionnaires, or surveys on student health behaviors and risks.

While comprehensive sexual health education, HIV/AIDS-prevention education, or an anonymous, voluntary, and confidential test, questionnaire, or survey on student health behaviors and risks is being administered, an alternative educational activity must be made available to students whose parent or guardian has requested that they not receive the instruction or participate in the test, questionnaire, or survey.

Authorized Comprehensive Sexual Health Education:

1. School districts may provide comprehensive sexual health education, which means education regarding human development and sexuality, including education on pregnancy, family planning, and sexually transmitted diseases in Grades K through 12.

2. School districts may provide comprehensive sexual health education using District personnel or outside consultants. If the education is taught by outside consultants, an alternative educational activity must be made available to students whose parent or guardian who know the most recent medically accurate research on human sexuality, pregnancy, and sexually transmitted diseases. The instruction must meet the following requirements:

   • The instruction and the materials used to teach must be suitable for the intellectual, emotional, and behavioral ability of students of the age being taught.
   • All information taught must be medically accurate and objective, meaning it must be verified or supported by research conducted in the scientific method, reviewed by scientific peers, and recognized as accurate and objective by federal agencies and professional organizations with expertise in health matters.
   • Instruction must be available on an equal basis to a student who is an English learner (described in subdivision (a), Section 306) consistent with the existing curriculum and alternative options for an English learner.
   • Instruction and materials must be appropriate for use with students of all races, genders, sexual orientations, ethnic and cultural background, and students with disabilities.
   • Instruction and materials must be appropriate for students with disabilities through modified curriculum, materials, instructional format, auxiliary aids, and other means.
   • Instruction and materials must encourage students to talk with their parents or guardians about human sexuality.
   • Instruction and materials must teach respect for marriage and committed relationships.
   • Starting in Grade 7, instruction and materials must teach that not having sexual intercourse is the only certain way to prevent sexually transmitted diseases and that not having sexual intercourse has other personal and social benefits, as well. Also instruction and materials must provide medically accurate information on other methods of preventing pregnancy and sexually transmitted diseases.
   • Starting in Grade 7, instruction and materials must provide information about sexually transmitted diseases, including how they are and are not transmitted, the effectiveness and safety of all federal Food and Drug Administration (FDA) approved methods of reducing the risk
of contracting sexually transmitted diseases, and information on local sources for testing and medical care for sexually transmitted diseases.

- Starting in Grade 7, instruction and materials must provide students with skills for making and carrying out responsible decisions about sex.
- Starting in Grade 7, instruction and materials must provide students with information on the fact that a parent or other person who surrenders physical custody of a baby three-days old or younger at a lawfully identified hospital or safe-surrender site will not be prosecuted, as detailed in Section 1255.7 of the Health and Safety Code and Section 271.5 of the Penal Code.
- Information about sexual harassment, sexual assault, and human trafficking.

Information on the prevalence and nature of human trafficking, strategies to reduce the risk of human trafficking, techniques to set healthy boundaries, and how to safely seek assistance if there is a suspicion of trafficking.

Information on how social media and mobile device applications are used for human trafficking.

Information about adolescent relationship abuse and intimate partner violence.

The district’s comprehensive sexual health education and HIV prevention education shall include instruction regarding the potential risks and consequences of creating and sharing suggestive or sexually explicit materials through cell phones, social networking web sites, computer networks, or other digital media. (Education Code 51934)

3. School districts that teach comprehensive sexual health education earlier than Grade 7 may provide age-appropriate and medically accurate information on any of the general topics contained in paragraphs 8 through 12 immediately above and if doing so starting in Grade 7 or earlier must comply with the following paragraphs:

- Instruction and materials must not teach or promote religious doctrine.
- Instruction and materials must not reflect or promote bias against any person on the basis of sex, ethnic group identification, race, national origin, religion, color, mental or physical disability (as listed in Section 220 of the Education Code), or ancestry, gender, gender identity, or sexual orientation (as further listed in Section 422.6 of the Penal Code).

Required HIV/AIDS Prevention Education

1. School districts must provide students in Grades 7 to 12 with HIV/AIDS prevention education at least once (8-10 hours of instruction) in middle school and once (8-10 hours of instruction) in high school from instructors trained in teaching the subject.

2. HIV/AIDS prevention education, whether taught by school district personnel or outside consultants, must meet the requirements stated in paragraphs 1 through 6 of Ed Code 51933 and paragraphs 1 and 2 at the end of Ed Code 51933; must accurately reflect the latest information and recommendations from the United Surgeon General, the federal Centers for Disease Control and Prevention, and the National Academy of Sciences; and must include the following: Information on the nature of HIV/AIDS and its effect on the human body.

- Information on the manner in which HIV is and is not transmitted and on activities that presents the highest risk of HIV infection.
- Discussion of methods to reduce the risk of HIV infection and instruction that emphasizes that sexual abstinence, monogamy, avoidance of multiple sexual partners, and avoidance of intravenous drug use are the most effective means of HIV/AIDS prevention and that includes statistics on the latest medical information on the success and failure rates of condoms and other contraceptives in preventing sexually transmitted HIV infection and/or methods that may reduce the risk of HIV transmission from intravenous drug use.
- Information about treatment of HIV and other STI's, including how antiretroviral therapy can dramatically reduce the likelihood of transmitting HIV to others.
- Information on the effectiveness of all FDA approved methods that prevent or reduce the risk of contracting HIV or other STDs (including PreP and Gardasil).
- Discussion of the public health issues associated with HIV/AIDS.
- Information on local resources for HIV testing and medical care.
- Instruction on the development of refusal skills to help students overcome peer pressure and use effective decision-making skills to avoid high-risk activities.
- Discussion about societal views on HIV/AIDS and instruction that emphasizes understanding of stereotypes, myths about people with HIV/AIDS, and compassion for people living with HIV/AIDS.

In-Service Training for Staff

1. Through regional planning, joint powers agreements, or contract services with stakeholders in the district community, school districts must plan for and conduct in-service training on HIV/AIDS-prevention education and that includes statistics on the latest medical information on the success and failure rates of condoms and other contraceptives in preventing sexually transmitted HIV infection and/or methods that may reduce the risk of HIV transmission from intravenous drug use.

2. School districts must develop and provide in-service training on HIV/AIDS-prevention education jointly with the State Department of Education and the district’s teachers who will teach the HIV/AIDS-prevention education.

3. School districts must conduct in-service training on HIV/AIDS-prevention education periodically to enable personnel to learn new developments in the scientific understanding of HIV/AIDS. Such in-service training should be voluntary for personnel who have demonstrated expertise or have received in-service training from the State Department of Education or the federal Centers for Disease Control and Prevention.

4. School districts may expand HIV/AIDS in-service training and include personnel who provide comprehensive sexual health education to enable them to learn of new developments in the scientific understanding of sexual health. Outside Consult Review and Approval School districts may contract with outside consultants who are experts in comprehensive sexual education or HIV/AIDS-prevention education, who have developed multilingual curricula, or who have developed curricula appropriate for persons with disabilities to deliver the instruction or train school district personnel. All outside consultants and guest speakers shall have expertise in comprehensive sexual health and HIV prevention education and have knowledge of the most recent medically accurate research on the relevant topic or topics covered in the instruction. They must be reviewed and approved by the District’s Health Education Programs, HIV/AIDS Prevention Unit in the Division of Instruction.

The district reserves the right to monitor student use of technology within the jurisdiction of the district without advance notice or consent. Students shall be informed that their use of district technology, including, but not limited to, computer files, email, text messages, instant messaging, and other electronic communications, is not private and may be accessed by the district for the purpose of ensuring proper use. Students have no reasonable expectation of privacy in use of the district technology. Students' personally owned devices shall not be searched except in cases where there is a reasonable suspicion.
based on specific and objective facts, that the search will uncover evidence of a violation of law, district policy, or school rules. (cf. 5145.12 - Search and Seizure).

Examples of inappropriate student conduct that may lead to the search of District or personal electronic devices when using the Internet or other forms of electronic communication, including, but not limited to:

1. Accessing, posting, submitting, publishing, or displaying harmful or inappropriate matter that is threatening, obscene, disruptive, or sexually explicit, or that could be construed as harassment or disparagement of others based on their race/ethnicity, national origin, sex, gender, sexual orientation, age, disability, religion, or political beliefs.

2. Intentionally uploading, downloading, or creating computer viruses and/or maliciously attempting to harm or destroy district equipment or materials or manipulate the data of any other user, including so-called “hacking.”

3. Distributing personal identification information, including the name, address, telephone number, Social Security number, or other personally identifiable information, of another student, staff member, or other person with the intent to threaten, intimidate, harass, or ridicule that person.

Nonapplicability to Certain Instruction or Materials

The requirements of Education Code 51930-51939 pertaining to instructional content, teacher training, and parental notification and consent shall not apply to the following: (Education Code 51932)

1. A description or illustration of human reproductive organs that may appear in a textbook, adopted pursuant to law, if the textbook does not include other elements of comprehensive sexual health education or HIV prevention education as defined in Education Code 51931.

2. Instruction, materials, presentations, or programming that discusses gender, gender identity, gender expression, sexual orientation, discrimination, harassment, bullying, intimidation, relationships, or family and does not discuss human reproductive organs and their functions.

Controversial Issues

Free discussion of controversial issues is the heart of the democratic process. Freedom of speech and free access to information are among our most cherished traditions. It is the responsibility of the schools to make provision for this study.

For public schools, policy on controversial issues is definable in terms of the rights of students as well as the rights of teachers. In the study of controversial issues in the public schools, the student has at least four rights to be recognized:

1. The right to study any controversial issue which has political, economic or social significance and concerning which the student, at his/her level should begin to have an opinion.

2. The right to have free access to all relevant information, including the materials that circulate freely in the community.

3. The right to study under competent instruction in an atmosphere free from bias and prejudice.

4. The right to form and express his/her own opinions on controversial issues without thereby jeopardizing the student’s relations with the teacher or the school.

It is recognized that teachers must be free to think and to express ideas, free to select and employ materials and methods of instruction, free from undue pressures of authority, and free to act within their own professional group. Teachers shall use such freedom judiciously and prudently to the end that is promotes the free exercise of intelligence and student learning.

The Board recognizes that some deviation from the approved course of study is necessary in the free exchange of the classroom. However, the Board specifies for the guidance of the Superintendent and the staff that discussion in the classroom shall:

1. Be related to the instructional goals of the course of study and level of maturity of the student.

2. Encourage fair presentation and open-mindedness.

3. Be conducted in a spirit of scholarly inquiry.

4. Be instigated by curricular design or by the students themselves.

5. Draw upon information and insights from the widest feasible range of resources.

No controversial issues may be introduced which have the inherent effect of reflecting adversely upon persons because of their actual or perceived ethnic group, religion, gender, color, race, ancestry, national origin, physical or mental disability, sexual orientation or age.

In the discussion of any issue, a teacher may express a personal opinion, but he/she shall identify it as such, and must not express such an opinion for the purpose of persuading students to his/her point of view.

Instruction policy on controversial issues is here stated by the Governing Board in order to protect teachers and school administrators from unwarranted attack by pressure groups, and to ensure youth a well-balanced preparation for American citizenship.

Parent Involvement Programs

Parent/Guardian Participation in Federal Programs

The Governing Board recognizes that parents/guardians are their children’s first and most influential teachers and that continued parental involvement in the education of children contributes greatly to student achievement and conduct. Parents/guardians can directly affect academic success by reinforcing children’s motivations and commitment to education. The district shall include parent involvement strategies as a component of instructional planning. Teachers and parents/guardians can better understand and meet student needs if they work together. All of our schools have a duty to communicate frequently with the home and to help parents/guardians develop skills and family management techniques, which support classroom learning. Administrators and teachers should keep parents/guardians well informed about school expectations and tell them when and how they can assist their children in support of classroom learning activities.

The Board encourages staff training in effective communication with the home.

The Board encourages parents/guardians to serve as volunteers in the schools and to attend student performances and school meetings.

Screening of Volunteers for Student Safety (BP 1240)

All Porterville Unified School District volunteers must be fingerprinted. Any adult wishing to be a volunteer at PUSD must complete the fingerprinting process at the District Office prior to performing any district-related activity during regular school hours as well as performing any district-related activity occurring outside regular school hours. Any volunteer, including chaperones, classroom volunteers, library/media center helpers, volunteer coaches, etc. are required to make an appointment at the Human Resources Department (793-2481) and complete the fingerprinting procedure.

There is a one-time cost of $25 due at the time of the fingerprinting appointment. This process enables the district to receive notifications of any subsequent issues that might impact the individual’s eligibility to serve as a volunteer. Once a volunteer has been fingerprinted and cleared, the approval is valid for multiple years. For example, the approval of volunteer status will remain in effect for those parents whose children move to different schools within PUSD over time.

Opportunities for Recommendations

Parents/guardians of children enrolled in Title I or school improvement programs shall have regular opportunities to make recommendations on the educational needs of their children and on ways in which they can help their children to derive benefits from these programs.

The district shall invite all parents/guardians of eligible children to attend at least one public meeting each year in order to discuss Title I programs and parent involvement activities and solicit parents’ input. Parents shall be informed of their right to consult in the planning, design, implementation and evaluation of Title I programs and parent involvement. The district shall assist parents in setting up a framework for networking among parents/guardians, teachers, and agency officials. The Superintendent or Designee shall assure opportunities for parent/guardian involvement by means which may include:

1. Notifying each child’s parent/guardian that the child has been selected to participate and giving reasons for the selection.

2. Informing each child’s parent/guardian of specific instructional objectives for the child.

3. Reporting to each child’s parent/guardian on the child’s progress.

4. Scheduling conferences between individual parents/guardians and teachers.

5. Providing materials and suggestions whereby parents/guardians may help promote their children’s education at home.

6. Training parents/guardians to promote the education of their children at home.

7. Providing timely information about title I program plans and evaluations.

8. Soliciting parental suggestions in the planning.
9. Consulting with parents/guardians about how the school can work with them to achieve the program’s objectives and providing input on the needs assessment of the school.
11. Facilitating volunteer or paid participation by parents/guardians in school activities.
12. Establishing parent/guardian advisory councils.

Every Student Succeeds Act (ESSA)

ESSA ensures that all students are prepared for college and careers while giving states and districts the opportunity to move beyond No Child Left Behind’s reliance on a limited range of metrics and punitive “pass/fail” determinations for schools – and to use their planning and accountability processes to reimagine and redefine what a high-quality education should mean for their students. To that end, the proposed regulations clarify ESSA’s statutory language by ensuring the use of multiple measures of school success based on academic outcomes, student progress, and school quality, thereby reinforcing that all students deserve a high-quality and well-rounded education that will prepare them for success. The regulations also build on the new law’s flexibility around school improvement and intervention by providing further support for locally designed solutions to improve struggling schools, and building on the role of parent and community leaders and stakeholders to meaningfully share in the implementation process. Finally, the regulations uphold the strong civil rights legacy of the law, which was originally signed by President Lyndon Johnson in 1965, by including all students and historically underserved subgroups in accountability decisions; ensuring meaningful action where whole schools or groups of students are failing behind; and providing clear and transparent information on critical measures of student success, school quality, and resource equity.

School Site Council

Each campus provides a school site council comprised of parents, teachers, and community members. School site councils provide input and direction for a variety of school programs. Members of the school site council are elected annually. For more information about the school site council, and schedule of meetings, contact the principal’s office at each campus.

English Learner Advisory Committee (ELAC)

The District English Learner Advisory Committee (DELAC) for districts with 51 or more English Learners advises the governing board at a minimum on: 1) develop district plan for English-learner programs and services; 2) conduct a district-wide needs assessment; 3) develop district goals and objectives for English learners and 4) develop a district plan to meet teacher and aide requirements. Members of DELAC are to be elected by their peers and represent parents, teachers, principals and the superintendent.

School-Home Compacts

Each school in Porterville Unified School District has developed a School-Home Compact that is sent home at the beginning of each school year. See individual School-Home Compacts for your child’s school.

Vocational Guidance Non-Bias

No school counselor, teacher, instructor, administrator shall, on the basis of the sex of a student, offer vocational or school program guidance to students of one sex which is different from that offered to students of the opposite sex, or in counseling students, differentiate career, vocational or higher education opportunities on the basis of the sex of the student counseled. Any school personnel acting in a career counseling or counseling capacity to any pupil shall affirmatively explore with such pupil the possibility of careers, or courses, leading to careers, that are nontraditional for that pupil’s sex.

Availability of Asbestos Containing Materials Plan

The district maintains and has available upon request a complete and updated management plan for asbestos containing material in school buildings. For additional information concerning this plan, contact Director of Custodial Services, Porterville Unified Schools, 534 North E Street, Porterville, California.

Objection to Harmful or Destructive Use of Animals

(Education Code 32255.1)

Any pupil with a moral objection to dissecting or otherwise harming or destroying animals, or any parts thereof, shall notify his or her teacher regarding this objection.

If the pupil chooses to refrain from participation in an education project involving the harmful or destructive use of animals, and if the teacher believes that an adequate alternative education project is possible, then the teacher may work with the pupil to develop and agree upon an alternate education project for the purpose of providing the pupil an alternate avenue for obtaining the knowledge, information, or experience required by the course of study in question.

Pupils choosing an alternative educational project shall pass all examinations of the respective course of study in order to receive credit for that course of study. However, if tests require the harmful or destructive use of animals, a pupil, may seek an alternative test pursuant to this chapter.

A pupil’s objection to participating in an educational project pursuant to this section shall be substantiated by a note from his or her parent or guardian.

Assessment Exemptions

Education Code Section 60615 provides, “Notwithstanding any other provision of law, a parent’s or guardian’s written request to school officials to excuse his or her child from any or all parts of the assessments administered pursuant to this chapter shall be granted.

Advanced Placement Programs

Advanced Placement (AP) courses are academically demanding and offer students the opportunity to prepare for Advanced Placement examinations. These examinations provide students the opportunity to earn college credit and advanced placement for college level courses and examinations completed while in high school. Registration for AP examinations is in early spring. Financial aid and scholarships are available to assist with the cost of examinations. The College Board AP examinations are given in May. Students should check with counselors and/or AP teachers for exact dates.

Student Use of Technology Ed Code: 48980

A student’s designee shall oversee the maintenance of each school’s technological resources and may establish guidelines and limits on their use. He/she shall ensure that all students using these resources receive training in their proper use.

On-Line/Internet Services: User Obligations and Responsibilities

Students are authorized to use the district’s on-line services in accordance with user obligations and responsibilities specified below and in accordance with Board policy and the district’s Acceptable Use Agreement.

1. The students will not be allowed access to on-line internet services without a Student User Agreement signed by parent/guardian and the student.

2. The student in whose name an on-line services account is issued is responsible for its use at all times. Users shall keep personal account numbers, home addresses and telephone numbers private. They shall use the system only under their own account number.

3. Principal or designee at each school site shall ensure that appropriate internet filtration software is in place to assist the school in regulating sites prior to student access to on-line/internet services.

4. The district’s system shall be used only for purposes related to education. Commercial, political and/or personal use unrelated to an educational purpose is strictly prohibited.

5. The district reserves the right to monitor any online communications for improper use. Electronic communications and downloaded material, including files deleted from a user’s account, may be monitored or read by district officials.

6. The use of the district’s system is a privilege, not a right, and inappropriate use shall result in a cancellation of those privileges.

7. Students are prohibited from accessing, posting, submitting, publishing or displaying harmful matter or material that is threatening, obscene, disruptive or sexually explicit, or that could be construed as harassment or disparagement of others based on their race, national origin, sex, sexual orientation, age, disability, religion or political beliefs. Harmful matter includes matter, taken as a whole, which to the average person, applying contemporary state-wide standards, appeals to the prurient interests of adults and which depicts or describes in a patently offensive way sexual conduct and which lacks serious literary, artistic, political or scientific value for minors (Penal Code 313).

8. Users shall not use the system to encourage the use of drugs, alcohol or tobacco, nor shall they promote unethical practices or any activity prohibited by law or district policy.

9. Copyrighted material may not be placed on the system without the author’s permission. Users may download copyrighted material for their own use only.

10. Vandalism will result in the cancellation of user privileges. Vandalism includes the intentional up loading, downloading or creating computer viruses and/or any malicious attempt to harm or destroy district
CREATE A LEARNING ENVIRONMENT

TALK OFTEN
Give your child plenty of opportunities to share what's on his or her mind. Encourage him or her to express their feelings. Listen carefully, and try to see your child's point of view.

HELP BUILD SELF-ESTEEM
Encourage your child to try something new. It's the effort that's important - not the success or failure. Let your child know it's OK to make mistakes.

TREAT YOUR CHILD AS AN INDIVIDUAL
Each child develops at a different pace. Don't compare your children - no two develop in quite the same way.

Examples of inappropriate student conduct that may lead to the search of District or personal electronic devices include:

1. Users shall not read other users' mail or files; they shall not attempt to interfere with other users' ability to send or receive electronic mail, nor shall they attempt to delete, copy, modify or forge other users' mail.
2. Users shall report any security problem or misuse of the services to the teacher or principal.
3. The district reserves the right to monitor student use of technology within the jurisdiction of the district without advance notice or consent.

The district also reserves the right to monitor hallways and outdoor common areas, with video cameras that include audio recording capability located throughout the campus, as deterrence not only for students but community at large as well. Students shall be informed that their use of district technology, including, but not limited to, computer files, email, text messages, instant messaging, and other electronic communications, is not private and may be accessed by the district for the purpose of ensuring proper use. Students have no reasonable expectation of privacy in use of the district technology. Students' personally owned devices shall not be searched except in cases where there is a reasonable suspicion, based on specific and objective facts, that the search will uncover evidence of a violation of law, district policy, or school rules. (cf. 5145.12 - Search and Seizure)

The intent of these Education Code sections is to have daily physical education minutes to be provided to students at the elementary and secondary levels. Secondary grades 7-12, minimum of 400 minutes each ten days. Elementary grades 1-6, minimum of 200 minutes each ten days. Field trips require administrative and written parent permission. Transportation must meet district guidelines for appropriate insurance and have district approval. Parents are encouraged to call the principal's office to discuss questions about homework with teachers and principals to provide mutual support for student learning.

Homework
Homework is an essential ingredient in improving student learning. This meaningful after-school activity reinforces and supports students in their efforts to achieve successful completion of rigorous academic standards. It provides parents an opportunity to share in their student's education and success. Homework practices will vary depending upon the nature of the course, amount and type of independent practice or enforcement needed for mastery of standards, type of learning activities used by individual teachers, age, and ability level of students.

Physical Education Requirement (Ed. Code 51210)
Elementary grades 1-6, minimum of 200 minutes each ten days. Secondary grades 7-12, minimum of 400 minutes each ten days. The intent of these Education Code sections is to have daily physi-
The Board of Trustees recognizes that smoking presents a health hazard, which can have serious consequences, both for the smoker and the non-smoker and is therefore, of concern to the Board. Students, parents, and other employees of the school district shall not be allowed to smoke or possess tobacco on school property or during school hours within the immediate property of the school or during school-sponsored activities. Students who violate this policy shall be subject to disciplinary procedures and may be subject to suspension. As of December 27, 1994, the use of tobacco products at any time is prohibited in district vehicles. This includes any meeting on any property owned, leased or rented by or for the District. The prohibition applies to all employees, students, and visitors and other persons at any school or school-sponsored activity or athletic event.

Immunoization Requirements
No person shall be admitted as a pupil of this school district unless he/she has been fully immunized against diphtheria, pertussis (whooping cough), tetanus, poliomyelitis, measles, mumps, and rubella in the manner and with immunizing agents approved by the state department. Student entering seventh grade must meet immunization requirements (Health and Safety Code sections 120335-120-475). For unconditional entry, students must have completed a three-dose hepatitis B Vaccine series, administered over four to six months. The governing board of the district shall notify the parent or guardian of the pupil prior to the start of school, to supply evidence either that the pupil has been properly immunized.

Tobacco
The Board of Trustees recognizes that smoking presents a health hazard, which can have serious consequences, both for the smoker and the non-smoker and is therefore, of concern to the Board. Students shall not be allowed to smoke or possess tobacco on school property.

**Legal Reference:**
- Education Code: 48210-48214 Persons Excluded
- 48213 Physical examinations: parent's refusal to consent
- 49451 Tuberculosis Screening Requirements for School Registration
- 49452 The school districts shall provide an information sheet regarding type 2 diabetes to the parent or guardian of incoming 7th grade pupils.

**Vision Appraisal**
Ed Code 49455. Upon first enrollment in a California School District of a child at a California elementary school, and at least every third year thereafter until the child has completed the eighth grade, the child’s vision shall be appraised by the school nurse or other authorized person under Section 49453. This evaluation shall include tests for visual acuity and color vision; however, color vision shall be appraised once and only once on male children, and the results of the appraisal shall be entered in the health record of the pupil. Color vision appraisal need not begin until the male pupil has reached the first grade. Gross external observation of the child’s eyes, visual performance, and perception shall be done by the school nurse and the classroom teacher. The evaluation may be waivered, if the child’s vision is determined to be normal by the school nurse.
parents so desire, by their presenting of a certificate from a physician and surgeon or an optometrist setting out the results of a determination of the child's vision, including visual acuity and color vision. The number of children so evaluated and the results of such evaluation shall be reported by each school year, on forms to be provided by the department. The provisions of this section shall not apply to any child whose parents or guardian file with the principal of the school in which the child is enrolling, a statement in writing that they adhere to the faith or teachings of any well-recognized religious sect, denomination or organization with respect to anything that may arise with regard to the medication, and releasing the school district and school personnel from civil liability if the self-administering pupil suffers an adverse reaction as a result of self-administering medication pursuant to this paragraph.

(3) The written statements specified in this subdivision shall be provided at least annually and more frequently if the medication, dosage, frequency of administration, or reason for administration changes.

(c) A pupil may be subject to disciplinary action pursuant to Section 48900 if that pupil uses auto-injectable epinephrine in a manner other than as prescribed.

Parent’s Refusal to Consent to Physical Examination

Ed Code 49451. A parent or guardian having control or charge of any child enrolled in the public schools may file annually with the principal of the school in which he is enrolled a statement in writing, signed by the parent or guardian, stating that he will not consent to a physical examination of his child. Thereupon, the child shall be exempt from any physical examination, but whenever there is a good reason to believe that the child is suffering from a recognized contagious or infectious disease, he shall be sent home and shall not be permitted to return until the school authorities are satisfied that any contagious or infectious disease does not exist.

Opportunity for Medical Insurance to be Purchased

Ed Code 49472. (A) The governing board of any school district or districts which does not employ at least five physicians as full-time supervisors of health, or the equivalent thereof, may provide, or make available, medical or hospital service, or both, through non-profit membership corporation defraying the cost of medical service or hospital service, or both, or through group, blanket or individual policies of accident insurance or through policies of liability insurance from authorized insurers, for injuries to pupils of the district or districts arising out of accidents occurring while in or on buildings and other premises of the district or district during the time such pupils are required to be therein or thereon by reason of their attendance upon a regular school day of such district or districts or while being transported by the district or districts to and from school or other place of instruction, or while at any other place as an incident to school-sponsored activities and while being transported to, from and between such places. No pupil shall be compelled to accept such service without his consent, or if a minor, without the consent of his parent or guardian. The cost of the insurance or membership may be paid, from the funds of the district or districts, or by the insured pupil, his parent or guardian.

Health Check-Up

Part 1, Chapter 2, Article 3.4. The Child Health Disability Prevention Program requires that within 90 days of the first grade entry, all California children document the receipt of a health check-up or provide a parental waiver. Schools are responsible for informing parents of this requirement and for reporting annually the number of children with check-ups and waivers to the CHDP Program.

Confidential Medical Services

Ed Code 46010.1 Pupils in grades 7-12 may be excused to obtain confidential medical services without the consent of parents. Students must follow established procedure for permission to leave campus.

Suicide Prevention

The Board of Education recognizes that suicide is a major cause of death among youth and should be taken seriously. In order to attempt to reduce suicidal behavior and its impact on students and families, the Superintendent or designee shall develop preventive strategies and intervention procedures.

The Superintendent or designee shall involve school health professionals, school counselors, administrators, other staff, parents, guardians, students, local health agencies and professionals, and community organizations in planning, and implementing the district’s strategies for suicide prevention and intervention.

Prevention and Instruction

Suicide prevention strategies shall include, but not be limited to, efforts to promote a positive school climate that enhances students’ feelings of connectedness with the school and is characterized by caring staff and harmonious interrelationships among students.

The district’s instructional and student support program shall promote the healthy mental, emotional, and social development of students including, but not limited to, the development of problem-solving skills, coping skills, and resilience.

The Superintendent or designee may offer parents/guardians education or information which describes the severity of the youth suicide problem, the district’s suicide prevention efforts, risk factors and warning signs of suicide, basic steps for helping suicidal youth, reducing the stigma of mental illness, and/or school and community resources that can help youth in crisis.

Staff Development

Suicide prevention training for staff is designed to help staff identify and find help for students at risk of suicide. The training may be offered under the direction of district staff and/or in cooperation with one or more community mental health agencies.

Intervention

Whenever a staff member suspects or has knowledge of a student’s suicidal intentions, he/she shall promptly notify the principal, another school administrator, psychologist, or school counselor. The principal, another school administrator, psychologist, or counselor shall then notify the student’s parents/guardians as soon as possible and may refer the student to mental health resources in the school or community.

Students shall be encouraged through the education program and in school activities to notify a teacher, principal, another school administrator, counselor, or other adult when they are experiencing thoughts of suicide or when they suspect or have knowledge of another student’s suicidal intentions.

The Superintendent or designee is to establish crisis intervention procedures to ensure student safety and appropriate communications in the event that a suicide occurs or an attempt is made by a member of the student body or staff on campus or at a school-sponsored activity.

Mental Health Services for Students (Ed. Code § 49428)

Student mental health services are available through the District by contacting your local neighborhood school or the Student Services Department at 559-793-2488. Mental Health Services for students are also available through the following county and/or community organizations:

Porterville Youth Services
559-788-1200
State Laws Related to Transportation

School Bus with Flashing Lights-(U.C. 2212)

When a school bus is loading or unloading pupils, the driver will activate the flashing red lights. Approaching traffic in both directions shall stop until the red flashing lights have stopped. Parents and others also transporting children near schools or school bus stops are reminded to comply with this ordinance. Further details can be obtained from the California Highway Patrol, if desired.

Authorization of bus driver (California Administrative Code, Section 14263, Title 5) states:

Pupils transported in a school bus shall be under the authority of, and responsible directly to, the driver of the bus; and the driver shall be held responsible for the orderly conduct of the pupils while they are on the bus or being escorted across a street, highway, or road. Continued disorderly conduct or persistent refusal to submit to the authority of the driver shall be sufficient reason for a pupil to be denied transportation. A bus driver shall not allow any pupil to leave the bus en route between home and school or other destinations.

A Guide to Student Responsibilities While Riding a School Bus

Dear Parent/Guardian:

Student Transportation of America (STA) has adopted rules and regulations to assist students in understanding their responsibilities while riding buses of the school district. These rules and regulations were adopted to assure safe and proper travel to and from school and are to be observed while riding the bus and waiting at school bus stops. The following list of student actions shall constitute violations of the established rules and regulations:

1. Using abusive body contact, i.e., slapping, hitting, poking, shoving, pulling hair, while on the bus or when loading or unloading bus.
2. Fighting on the bus or at a bus stop.
3. Using other than the student’s regularly designated bus stop.
4. Using profane language or obscene gestures.
5. Using unauthorized exits (from emergency doors and windows)
6. Putting any part of the body out of a bus window at any time.
7. Moving out of seat while bus is in motion.
8. Riding bus after receiving a “no-ride” penalty.
9. Obstructing aisle with legs, feet, or other objects, or facing to the rear in one’s seat.
10. Creating excessive noises
11. Displaying improper behavior at bus stops, i.e., not lining up, throwing rocks, playing in streets, damaging property.
12. Unauthorized opening, closing, or tampering of any kind with bus doors, windows, or emergency exits.
13. Damaging or defacing of bus.
14. Lighting of matches or smoking on bus.
15. Throwing any objects in, out of, or at the bus.
16. Littering of any kind.
17. Transporting live animals, reptiles, or insects on the school bus.

Porterville Unified Schools’ Instructional Start Times • 2019-2020

<table>
<thead>
<tr>
<th>Grade Level</th>
<th>Start Time</th>
<th>Lunch Time</th>
<th>Dismissal Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Primary (Grades K - 3)</td>
<td>8:05 am</td>
<td>Lunch adjusted for site needs</td>
<td>2:25 - Dismissal</td>
</tr>
<tr>
<td>Intermediate (Grades 4 - 6)</td>
<td>8:05 am</td>
<td>Lunch adjusted for site needs</td>
<td>3:10 - Dismissal</td>
</tr>
<tr>
<td>Middle School (Grades 7 - 8)</td>
<td>8:05 am</td>
<td>3:10 - Dismissal</td>
<td></td>
</tr>
</tbody>
</table>

High School • 2019-2020

School Starts (Period 1) 8:05 am
Lunch 1:00 pm - 1:35 pm
School Dismissed (Period 7) 3:30 pm

Please refer to high school websites for period by period schedules.

Every Wednesday = Early Release Day
Start times will remain the same - All K-12 grades release at 1:45 PM
While riding:
• Students may not bring animals, alcoholic beverages, controlled substances, firearms, explosives, or other weapons onto a bus.
• Students may ride only the bus to which they are regularly assigned.
While riding:
• Students shall conduct themselves in an acceptable manner at all times. Vulgar, boisterous, or other improper conduct is not permitted.
• Students may not block the aisle or emergency door with musical instruments, lunch boxes, books, or other possessions.
• Students must not extend arms or heads out of the bus windows at any time.
• Students must remain seated while the bus is in motion or if the bus is delayed on the road.
• Students may not be quiet when approaching a railroad crossing.
• Students may not operate the bus door or tamper with the emergency door.
• Students may not use the emergency door except in the case of an emergency situation.
• Students may not eat, drink, or smoke on the bus.
• Students may not damage or deface any part of the bus and should assist in keeping the bus clean.
While departing:
• Students may not leave the bus in the mornings except at their school.
• Students may not leave the bus in the afternoons except at their regular stop.
• Students who must cross the street after exiting the bus shall be escorted by the driver of the bus.
• Students must cross in front of the bus.
Riding the bus is a privilege that may be denied temporarily or permanently if a student’s behavior warrants such action. A student may become ineligible for transportation if his/her behavior creates continuing problems on the school bus or if he/she disobeys the above rules pertaining to pupil transportation.
Who is responsible for discipline on the bus?
• Students must obey the bus driver at all times while under his/her supervision. The driver may remove a student from the bus for disciplinary reasons. The driver must report all violations of safety regulations, as well as any behavior problems.
What happens when it is foggy?
School buses run on schedule unless it is determined that fog (or other inclement weather) creates hazardous conditions. When this occurs, the bus driver shall notify transportation supervisors where and how long the delay is expected.
What can I do when the bus does not show up on time?
School buses are subject to the same rush-hour traffic conditions that plague commuters. A traffic snarl, an accident, or a longer-than-scheduled unloading at a previous school may easily throw your bus off schedule.
Because there are many regularly scheduled programs during the school day using buses, these buses and drivers are not available for field trips. Additionally, scheduled bus inspections and special field trips require a large number of buses on certain days severely restrict the availability of buses and drivers. Many drivers are part-time employees who are not available for field trips.
Why don’t all large school buses have seat belts like cars do?
Many parents are worried about the contradiction between the need to use seat belts and child passenger seats in automobiles and the lack of these safety devices in school buses, which don’t require seat belts. One reason seat belts are not required on school buses is that the greater weight and mass of a school bus means that passengers are less vulnerable in a school bus than in an automobile, and they sit above the usual point of impact. Another is that school bus passengers are not seated near doors or large window openings, so they are not likely to be thrown from the vehicle. Protection from ejection is a primary function of automobile seat belts.
But the main reason is that school buses incorporate a passive restraint system called compartmentalization, which is designed to protect children without seat belts.
The term compartmentalization denotes a safety envelope or “compartment” around passengers in school buses. The idea is that if a crash occurs, the child may be thrown around within the compartment but the design of the seat compartment absorbs the crash forces and protects the child. However, the seats currently installed in school buses are different from those recommended by UCLA researchers.
Buses manufactured after July 1, 2005 are required to be built with passenger restraint systems.
Lap/Shoulder Belts:
Senate Bill (SB) 568 (Morrow) amends Vehicle Code Section 27316, and was signed into law by Governor Davis, and became effective January 1, 2002. Originally, Vehicle Code Section 27316 required the installation of lap/shoulder belts or “Type 2” restraint systems (as defined in FMVSS [Federal Motor Vehicle Safety Standards] 203), on all new California school buses manufactured on or after January 1, 2002. SB 568 extends the implementation date of the requirements for installation of these restraint systems (lap/shoulder belts), until July 1, 2004 for “Type II” school buses, and July 1, 2005 for “Type I” school buses.
School bus referrals:
Referrals will be made after all other corrective behavior options have been exhausted. A copy of the referral will be sent to the school after parents have signed and the student has returned the referral to the bus driver. When students are suspended from the bus, they are suspended from all transportation on all buses. For any questions regarding transportation call 559-782-7092 or 559-782-7093.
Offenses:
Loud talking and/or yelling; littering; eating, drinking or chewing gum, pushing or shoving, putting arms, hands or head outside of the windows, unseated while bus is moving, throwing objects, possession of tobacco and willful disobedience, loading or unloading at stop other than students designated bus stop, using improper bus stop procedures, fighting, profanity and offensive behavior.
Referral:
Depending on severity and frequency, referrals may be issued as a warning or include suspension from the bus. Any referral given to students must be signed by parents and given to a driver before student may resume riding ANY bus. Continued disobedience and repeated referrals may result in suspension of bus privileges for the remainder of the year.
Fighting, profanity and offensive behavior - will be dealt with more severely.
Severe Offenses:
Use or possession of drugs, alcohol, firearms and dangerous objects, extreme misbehavior, vandalism or tampering; continued willful disobedience shall be treated as expellable offenses.